

## FERRYHILL TOWN COUNCIL

Minutes of the **SPECIAL COUNCIL MEETING** of the Council held on **WEDNESDAY, 27 July 2022** at **6.00 pm** at **Ferryhill Town Hall, Chapel Terrace, Ferryhill.**

**PRESENT: Councillor:** C Atkinson (Chair)

**Councillors:** P Atkinson, C Bihari, K Conroy, P Donald, D Farry, L Fellows, S Jones, B Lamb, J Lamb, J Makepeace and J Quinn,

**Officials:** D Anderson, Town Clerk  
K Younghusband, Events & Projects Officer

### **30.22-23 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor G Barker, R Hume, K Tinkler, S Varty and C Woods.

### **31.22-23 DECLARATIONS OF INTEREST**

There were no declarations of interest.

### **32.22-23 MEMBERS DISPENSATION**

There were no members' dispensations in relation to any item of business on the agenda.

### **33.22-23 PUBLIC PARTICIPATION**

There were no members of the public present.

### **34.22-23 EXCLUSION OF PRESS AND PUBLIC**

That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the public and press for the remaining items on the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

### **35.22-23 PARISH PLAN**

Members considered the report previously circulated outlining a proposal received from Durham Community Action to deliver a parish plan on behalf of the Council.

N.B. Councillor J Lamb joined the meeting during the presentation of the report.

An **amendment was Moved by** Councillor D. Farry, **Seconded by** Councillor J. Makepeace that 4 Councillors be appointed to the steering group rather than the proposed 2 increasing the Steering Group to 11 members.

The Town Clerk advised that it had been proposed that the parish plan be delivered by an external organisation to demonstrate independence and impartiality. A Steering Group was to be established to oversee the process.

It had further been proposed that the Town Council be represented on the Steering Group, but numbers be kept to a minimum so as not to weaken the impartiality of the process.

Following debate Members voted on the amendment, a named vote was requested.

Councillor Farry advised that in accordance with Standing Orders Councillor J. Lamb should not vote on the item as he had not been in attendance at the beginning. There was general acceptance of this.

It was however subsequently discovered that this restriction was not included in Standing Orders.

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
D Farry	C Atkinson	J Lamb	G Barker
S Jones	P Atkinson		R Hume
J Makepeace	C Bihari		K Tinkler
J Quinn	K Conroy		S Varty
	P Donald		C Woods
	L Fellows		
	B Lamb		
<b>4</b>	<b>7</b>	<b>1</b>	<b>5</b>

The amendment was therefore defeated.

The following nominations were received for appointment to the Steering Group. Two members were to be appointed.

Councillor L. Fellows Nominated by Councillor K Conroy. Seconded by Councillor C. Bihari.

Councillor D. Farry Nominated by Councillor D. Farry. Seconded by J. Makepeace.

Councillor J. Makepeace Nominated by Councillor D. Farry. Seconded by S. Jones.

Councillor J. Lamb Nominated by Councillor D. Farry  
Councillor J. Lamb refused the nomination.

Councillor P. Donald Nominated by Councillor D. Farry  
Councillor Donald refused the nomination.

Members voted on the nominations. A named vote was requested.

### **Appointment of Councillor Fellows**

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
C Atkinson		D Farry	G Barker
P Atkinson		J Lamb	R Hume
C Bihari		S Jones	K Tinkler

K Conroy		J Makepeace	S Varty
P Donald			C Woods
L Fellows			
B Lamb			
J Quinn			
<b>8</b>	<b>0</b>	<b>4</b>	<b>5</b>

### Appointment of Councillor Farry

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
P Donald		C Atkinson	G Barker
D Farry		P Atkinson	R Hume
S Jones		C Bihari	K Tinkler
J Makepeace		K Conroy	S Varty
J Quinn		L Fellows	C Woods
		B Lamb	
		J. Lamb	
<b>5</b>	<b>0</b>	<b>7</b>	<b>5</b>

### Appointment of Councillor Makepeace

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
S Jones	C Atkinson	P Atkinson	G Barker
J Makepeace	K Conroy	C Bihari	R Hume
	D Farry	P Donald	K Tinkler
	L Fellows	J Lamb	S Varty
	B Lamb	J Quinn	C Woods
<b>2</b>	<b>5</b>	<b>5</b>	<b>5</b>

Councillors L Fellows and D Farry were therefore appointed to the Steering Group.

**Moved by** Councillor D. Farry, **Seconded by** Councillor J. Makepeace that Ferryhill Town Council's Events & Projects Officer who has already done a lot of work on a Neighbourhood Plan use the £15,000 set aside in reserves to complete the Neighbourhood Plan piggybacking where possible on events used by Durham Community Action for the Parish Plan.

The Town Clerk advised that a neighbourhood planning exercise required a different skill set to parish planning and therefore Durham Community Action may not be able to undertake the addition planning exercise. It was also suggested that due to the work involved it may not be feasible to undertake both planning exercises at the same time.

Members voted on the motion, a named vote was requested.

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
D Farry	C Atkinson	J. Lamb	G Barker
J Makepeace	P Atkinson		R Hume
J Quinn	C Bihari		K Tinkler
	K Conroy		S Varty
	P Donald		C. Woods
	L Fellows		
	B Lamb		
	S Jones		
<b>3</b>	<b>8</b>	<b>1</b>	<b>5</b>

The motion was defeated.

## **RESOLVED**

That

1. That Durham Community Action be appointed to undertake the delivery of a parish plan as detailed in its proposal at Appendix 1.
2. That a budget of £10,000 be allocated from the Council's unallocated reserves for the production of a parish plan.
3. That Councillors D. Farry and L. Fellows be appointed to the Parish Plan Steering Group.

**36.22-23**

## **PROCUREMENT FOR RENEWABLE TECHNOLOGY PROJECT**

Members were reminded that in accordance with the resolution made by the Corporate Governance Committee at its meeting held on 21<sup>st</sup> March 2022, based on recommendations of the Internal Auditor, Members must not be involved in a tendering process unless they have attended training organised by the Town Council in relation to procurement and their roles within the process.

Members that had not attended the procurement training held on 13<sup>th</sup> July 2022 were therefore not be able to take part in the discussion or voting on this item and were asked to leave the meeting.

Councillors Farry and Makepeace argued that they had previously taken part in consideration of the renewable technology project and should not be excluded.

Following discussion of the issue a vote was taken on whether Members that had not attended procurement training should leaving the meeting.

For members leaving the meeting	9
Against members leaving the meeting	1
Abstain	1

Councillors Farry, Makepeace and J. Lamb left the meeting as they had not attended procurement training.

Councillor Makepeace wished it to be noted that he was leaving under protest.

Councillor K Conroy also left the meeting as she had a prior engagement.

Consideration was given to a report updating progress on procurement of renewable technologies including increase in costs.

**RESOLVED**

That

1. Rothwell Plumbing Services Ltd. be instructed to carry out a survey of the Town Hall to enable prices to be firmed up for the project works.
2. Subject to a satisfactory survey and firmed up prices being within the Town Council's allocated budget, that Rothwell Plumbing Services Ltd. be offered the contract to undertake the renewable project works at Ferryhill Town Hall, with all contractual paperwork being prepared by Durham County Council in liaison with Ferryhill Town Council Officers.
3. Funding continue to be sought for the remaining six buildings which form part of the Town Council's Renewables Project, and Dean Bank Football Facility building.

There being no further business the meeting was closed at 7.30 pm.

CERTIFIED AS A TRUE RECORD

**CHAIR**.....

**DATE**.....