

FERRYHILL TOWN COUNCIL

Minutes of the **COUNCIL MEETING** of the Council held on **WEDNESDAY, 17 November 2021** at **6.00 pm** at **Dean Bank & Ferryhill Literary Institute.**

PRESENT: Councillor: D Farry (Chair)

Councillors: C Atkinson, P Atkinson, G Barker, C Bihari, K Conroy,
P Donald, R Hume, B Lamb, J Makepeace, R Petitjean,
J Quinn, K Tinkler, C Woods

Officials: D. Anderson, Town Clerk
S. Hewitson, Committees & Civic Administrator

Before the meeting commenced a minute silence was held in memory of Councillor Brian Avery.

80.21-22 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors M Seymour and S Varty.

81.21-22 **DECLARATIONS OF INTEREST**

There were no declarations of interest declared.

82.21-22 **MEMBERS DISPENSATION**

There were no members' dispensations in relation to any item of business on the agenda.

83.21-22 **PUBLIC PARTICIPATION**

There were two members of the public present, however, no questions were asked.

84.21-22 **MINUTES**

To confirm as a correct record the Minutes of:-

- 1) Council held on 20th October 2021.

Councillor J Makepeace asked for an amendment to be made to minute number 78.21-22, 'Funding For Renewable Technology Projects' to reflect that he had suggested that caution should be exercised in respect of inclusion of The Old Chapel and Dean Bank Bowls Pavilion within the project.

The Clerk advised members that an amendment was needed to minute number 76.21-22, resolution number 6 should read 'That a report be presented to Council with regard to 5 above following an assessment of the impact of interventions to tackle anti-social behaviour at the park.

Moved by Councillor P Atkinson to accept the minutes.

RESOLVED

That the minutes be agreed as a true and accurate record subject to the above amendments.

85.21-22 RESIGNATION OF COUNCILLOR

Members considered a report from the Town Clerk, which was previously circulated.

The Clerk advised that an election for this position is due to be held on 9th December 2021 and there were 2 candidates standing.

Councillor P Atkinson queried if polling cards will be used, the Clerk confirmed they would be.

Councillor K Conroy asked if a letter of thanks could be sent to Mrs Jane Makepeace, the Clerk advised this had been done.

RESOLVED

That the report be noted.

86.21-22 STATEMENT OF ACCOUNTS AND INCOME

Members considered the monthly statement of accounts and income.

Moved by Councillor J Makepeace to accept the Statement of Accounts and Income.

RESOLVED

That the Statement of Accounts and Income be received.

87.21-22 OFFICE CHRISTMAS CLOSURE 2021

Members considered a report from the Town Clerk, which was previously circulated.

Moved by Councillor J Makepeace to accept the recommendations of the report.

The Chair asked the staff be thanked for their hard work.

RESOLVED

That the Christmas and New Year holiday arrangements be as follows:

Friday, 24 th December 2021	Closed (annual / flexi leave)
Monday, 27 th December 2021	Closed (Bank Holiday)
Tuesday, 28 th December 2021	Closed (Bank Holiday)
Wednesday, 29 th December 2021	Closed (annual / flexi leave)
Thursday, 30 th December 2021	Closed (concessionary day)
Friday, 31 st January 2022	Closed (concessionary day)
Monday, 3 rd January 2022	Closed (Bank Holiday)
Tuesday, 4 th January 2022	Office re-opens.

88.21-22 PUBLIC TOILETS, FERRYHILL STATION

Members considered a report from the Town Clerk, which was previously circulated.

Discussion took place regarding future options for the building.

Councillor J Quinn suggested that this matter should be brought back to Council after February 2022 when a decision should have been reached on the levelling up bid, if the train station goes ahead the toilet block may be needed.

Councillor D Farry suggested that this be brought back to Council after February, to give the Clerk time to look into costs and make a balanced decision then, in the meantime the toilets should be made secure whether this be by blocking the entrance with breeze blocks, ensuring that the water is turned off

RESOLVED

That the matter be brought back to Council after February 2022, the Works Manager to look into the best way of making the toilets secure.

89.21-22

REVIEW OF COMMITTEE STRUCTURE

Detailed consideration was given to a report from the Town Clerk, which was previously circulated.

Moved by Councillor K Conroy to accept the recommendations of the report.

RESOLVED

That:

1. The proposed committee structure detailed at Appendix 2 be agreed
2. That the terms of reference detailed at Appendix 3 be agreed
3. That the Membership of committees detailed at Appendix 4 be agreed, subject to review following the by-election.
4. That the diary of meetings detailed at Appendix 5 be agreed and be implemented from January 2022.
5. A special Council meeting be held on 15th December 2021 to consider the draft budget for 2022/23

There being no further business the meeting was closed at 6.55pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....