

## FERRYHILL TOWN COUNCIL

Minutes of the **EXTRAORDINARY COUNCIL MEETING** of the Council held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 15<sup>th</sup> JANUARY 2020** at **7.00p.m.**

**PRESENT:**            **Councillor:** J Makepeace (Chair)

**Councillors:**       C Atkinson, P Atkinson, G Barker, J Cansella, K Conroy, K Graham, J Lindsay, N Jones, Z Roddam, M Seymour, A Smith, R Smith, M Walton and C Woods

**Officers:**           D. Shingleton, Acting Town Clerk

### 127.19-20    **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors D Farry and K Campbell.

### 128.19-20    **MEMBERS DISPENSATION**

There were no members' dispensations in relation to any item of business on the agenda.

### 129.19-20    **DECLARATIONS OF INTEREST**

There were no declarations of interest declared.

### 130.19-20    **APPOINTMENT OF TOWN CLERK**

In the absence of the Chair of the Personnel Sub-Committee the Acting Town Clerk updated Members on the recruitment of the Town Clerk. Most Members had met the three candidates informally at the Town Hall on the evening of Thursday, 9 January. The Personnel Sub-Committee met on Friday, 10 January to interview the candidates, with Councillors Conroy and Roddam standing in for Councillors C and P Atkinson, who were unavailable. All candidates impressed the Sub-Committee but the need to appoint someone with experience of being a Town Clerk and who could start the job with minimum additional training was the key factor in making the decision.

It was **RESOLVED**, and agreed unanimously, that:

- a) The post of Town Clerk be offered to Mr David Anderson. (Mr Anderson had stated during the interview that, if appointed, he could assure Members that he would act in a professional, politically impartial way, treating all Members with respect and hoped that he would be treated with respect in return);
- b) The salary range for the post be confirmed as Scale LC3, Points 37 to 45 (£39,782 to £47,896) based on guidance from NALC and the SLCC;
- c) The starting salary for Mr Anderson be Point 40 (£42,683), based on his seven years experience as Town Clerk and his possession of the CiLCA qualification;
- d) In accordance with the Contract of Employment agreed by the Council, progression through the salary scale will be incremental, with the first increment being paid on 1 April 2021;
- e) The appointment is subject to a six month probationary period;

- f) The determination of satisfactory performance will be based on the extent to which targets set for the Town Clerk are achieved; and
- g) Performance targets will be set by the Personnel Sub-Committee, subject to guidance from the Council;

There being no further business the meeting was closed at 7.10pm.

**CERTIFIED AS A TRUE RECORD**

**CHAIR**.....

**DATE**.....