

FERRYHILL TOWN COUNCIL

Minutes of the **ORDINARY COUNCIL MEETING** of the Council held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 19th SEPTEMBER 2018** at **7.00 p.m.**

PRESENT: *Councillor:* D Farry (Chair)

Councillors: C. Atkinson, P. Atkinson, G. Barker, J. Cansella, K. Conroy, K. Graham, N. Jones, J. Makepeace, Z. Roddam, M. Seymour, L. Smith, R. Smith, C Woods

Officials: E. Gildersleeves, Finance & Administration Manager
S. Hewitson, Committees & Civic Administrator
K. Younghusband, Grants & Projects Officer
D.Shingleton, Consultant Accountant

89.18-19 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors K Campbell, J Lindsay and M Walton.

90.18-19 **MEMBERS DISPENSATION**

There were no members' dispensations in relation to any item of business on the agenda.

91.18-19 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

92.18-19 **PUBLIC PARTICIPATION**

There were no public questions in relation to any item of business on the agenda.

93.18-19 **MINUTES**

- a) Extraordinary Meeting of the Council held on 11th July 2018.
- b) Ordinary meeting of the Council held on 18th July 2018

RESOLVED

That the minutes of the Extraordinary Council meeting held 11th July 2018 and the Ordinary Council meeting held on 18th July be agreed as a true & accurate record.

94.18-19 **OTHER MINUTES FOR INFORMATION ONLY**

- a) Events Management Sub-Committee 9th July 2018
- b) Personnel Sub-Committee 10th July 2018
- c) Personnel Sub-Committee 8th August 2018

Councillor K Conroy asked that it be minuted that no Labour Councillors were at the Personnel Sub Committee meeting when the minutes were agreed as they had previously resigned from the sub committee.

RESOLVED

That the Events Management Sub-Committee minutes of the 9th July 2018 and the Personnel Sub-Committee minutes of 10th July be received. The Personnel Sub-Committee minutes of 8th August be discussed at the end of the meeting under the Exclusion of Press and Public section as these were of a confidential nature.

95.18-19 STATEMENT OF ACCOUNTS & INCOME

Members considered the monthly statement of accounts and income.

RESOLVED

That the Statement of Accounts & Income be approved.

96.18-19 PERSONNEL SUB-COMMITTEE TERMS OF REFERENCE

Members considered the report previously circulated.

RESOLVED

That the terms of reference be accepted.

97.18-19 COMMUNITY ENGAGEMENT SUB-COMMITTEE TERMS OF REFERENCE

Members considered the report previously circulated and recommendation from the Grants and Projects Officer.

RESOLVED

That the terms of reference be accepted.

98.18-19 ASSET MANAGEMENT SUB-COMMITTEE, FINANCE SUB-COMMITTEE & STRATEGIC DEVELOPMENT TERMS OF REFERENCE

Members considered the report from the Finance & Administration Manager previously circulated.

RESOLVED

That the terms of reference be accepted.

99.18-19 GRANT FUNDING OPTIONS FOR PROVIDING A PUBLIC ACCESS DEFIBRILLATOR (PAD) IN FERRYHILL TOWN CENTRE

Members considered the report from the Grants & Projects Officer, previously circulated.

Proposed by Councillor R Smith, **Seconded by** Councillor J Makepeace that option 3.2 and 4 of the report be accepted and written permission be sought from the Ferryhill Workingmen's Club .

RESOLVED

That Council purchase a PAD in its own PIN Coded lockable cabinet at a cost of approximately £1,500 - £2,000 depending on the model purchased and the Grants & Projects Officer pursue grant funding options such as a Big Lottery grant.

And;

The defibrillator being installed is registered with the North East Ambulance Service and once installed regular inspections be carried out on the equipment to ensure that it remains in excellent working order i.e. that batteries are not flat etc. This will need to be added to the Work Programme of the Health & Safety Inspector.

And;

Written permission be sought from Ferryhill Workingmen's Club to locate the defibrillator outside of the Workingmen's Club.

100.18-19 APPOINTMENT OF 2 VACANT POSITIONS ON COUNCIL PERSONNEL SUB-COMMITTEE

Members considered the report from the Finance & Administration Manager which was previously circulated.

Following the resignation of 2 Councillors from the Personnel Committee, the Chair asked for nominations to fill the 2 vacant positions.

Proposed by Councillor K Conroy, **Seconded by** Councillor Z Roddam to nominate Councillor C Atkinson and Councillor P Atkinson

Proposed by Councillor J Cansella, **Seconded by** Councillor J Makepeace to nominate Councillor K Campbell and Councillor C Woods

A vote took place on the nomination for Councillor K Campbell and Councillor C Woods:

For	9
Against	3
Abstain	2

A vote then took place on the nomination for Councillor C Atkinson and Councillor P Atkinson:

For	5
Against	9

RESOLVED

That Councillors K Campbell and C Woods be appointed to the Personnel Sub-Committee.

Councillor C Woods stated she did not want to be on this Sub-Committee and would like to resign, the Chair advised that this would need to be put in writing.

101.18-19 MAYORS PLAQUE FOR ROLL OF HONOUR

Members considered the report from the Finance & Administration Manager which was previously circulated.

Councillor K Conroy advised the meeting that the Labour Councillors would not take any part in this item and this was accepted by the Chair.

Proposed by Councillor J Makepeace, **Seconded by** Councillor M Seymour to accept items 2.2, 2.3 and 2.4 of the report.

FOR	AGAINST	ABSTAIN	NOT PRESENT	DID NOT TAKE PART IN THIS ITEM
G. Barker			K. Campbell	C. Atkinson
J. Cansella			J. Lindsay	P. Atkinson
D. Farry			M. Walton	K. Conroy
K. Graham				Z. Roddam
N. Jones				C. Woods
J. Makepeace				
M. Seymour				
L. Smith				
R. Smith				
9	0	0	3	5

RESOLVED

That following the resignation of Councillor Richard Smith in July from his position as Mayor, the plaque marking his term in office be recorded as Pastor R Smith.

And;

That there is no precedent for recording part year terms of office and as Councillor Smith's term of office commenced in May 2018 and ended in July 2018, this be reflected on the plaque.

And;

The plaque to record Councillor D Farry's role as Mayor should also reflect his part term of office and in the future any other shorter terms of office should be recorded in the same way.

102.18-19 COUNCILLORS CODE OF CONDUCT

Members considered the report of the Finance & Administration Manager which was previously circulated.

RESOLVED

That this be received.

103.18-19 PARKING & WAITING RESTRICTIONS ON MARKET STREET, DARLINGTON ROAD & SADDLER STREET/DURHAM ROAD

Members considered the report of the Finance & Administration Manager which was previously circulated.

Proposed by Councillor R Smith, **Seconded by** Councillor J Makepeace that the recommendation of the report be accepted.

RESOLVED

That a response is provided to Durham County Council by 5th October 2018 to advise that the Council have no objections to the proposed changes.

104.18-19 GENERAL DATA PROTECTION REGULATIONS COMPLIANCE REVIEW

Members considered the report by the Accountant, previously circulated.

Proposed by Councillor J Cansella, **Seconded by** Councillor L Smith that Members accept recommendation 5.2 of the report.

RESOLVED

That:

- a) The tasks are addressed using internal resources, rather than appoint an outside company;
- b) The Finance & Administration Manager and Accountant further consider the tasks identified and prepare an Action Plan, with names of those officers involved and a timescale for completion; and
- c) This be reported back to the October meeting of the Council.

At this point the Chair thanked Mrs Elizabeth Gildersleeves for the superb reply on behalf of Ferryhill Town Council objecting to the planning application for a proposed take-away at Barclays Bank, Darlington Road, this planning application has now been withdrawn.

105.18-19 RELEVANT CORRESPONDENCE (for information)

- | | | | |
|----|-------------------------|---|---|
| 1. | Gawin I Holmes | - | Change of Ownership - Bertha Street Allotment Site |
| 2. | Ravens Motor Cycle Club | - | Request to block off half of the market place car park on 24 September, 6.30pm to 10.30pm, for motor cycle parking for event in the Post Boy Pub |
| 3. | Councillor K Conroy | - | Attendance at two training courses; Councillor Training on 21 st August 2018 & Chairmanship & Being a Good Employer on Thursday 6 th September 2018 |

RESOLVED

That these be received.

106.18-19 EXCLUDE PRESS AND PUBLIC (19)

Members are requested to move the following motion:

“That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the public and press **for item 19** of the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.”

There were no members of the public present at this meeting.

The next item 107.18-19 is recorded in the Confidential – Part 2 section of these minutes.

There being no further business the meeting was closed at 7.25 pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....