

FERRYHILL TOWN COUNCIL

Minutes of the **ORDINARY MEETING** of the Council held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 19th JULY 2017** at **7.00 p.m.**

PRESENT: *Councillor:* John Lindsay (Chair)

Councillors: K Campbell, M Walton, L Davies, C Atkinson,
A Smith, J Makepeace, K Conroy, P Atkinson,
G Barker, Z Roddam, R Shepperd, M Seymour,
D Allen, D Farry

OFFICIALS: D. Snowball, Town Clerk

IN ATTENDANCE: S. Hewitson, Committee and Civic Administrator
K. Youngusband, Project & Grants Officer

Prior to the meeting Members, Officers and members of the public stood and observed a one minute's silence as a mark of respect for the recent passing of Bradley Lowery.

33.17-18 APOLOGIES FOR ABSENCE

Apologies were received from Councillor J Cansella these were approved by resolution of the Council. Apologies not received but absent, Councillor M Brown.

34.17-18 DECLARATIONS OF INTEREST

There were no declarations of interest in relation to any item of business on the agenda.

35.17-18 MEMBERS DISPENSATION

There were no members' dispensations in relation to any item of business on the agenda.

36.17-18 PUBLIC PARTICIPATION

There were no public questions on this occasion.

37.17-18 MINUTES

Town Council - 21st June 2017

Councillor D Farry stated that item no. 31.17-18 was not a true and accurate The Clerk asked what word/wording was incorrect and Councillor Farry replied all of it.

A named vote was requested on that all of minute 31.17-18 was incorrect.

FOR	AGAINST	ABSTAIN	NOT PRESENT
D. Farry	P. Atkinson	L. Davies	J. Cansella
M. Seymour	K. Campbell	R. Shepperd	M. Brown
J. Makepeace	J. Lindsay		
A. Smith	Z. Roddam		
G. Barker	M. Walton		
D. Allen	K. Conroy		
	C. Atkinson		
6	7	2	2

The proposal was defeated.

Moved by Councillor K Conroy, **Seconded** by Councillor P Atkinson that the minutes are a true and accurate record.

RESOLVED

The minutes of the Council meeting held on 21st June 2017 were confirmed as a true and accurate record and signed by the Chairman.

38.17-18 COMMITTEE MINUTES

- a) Finance, Planning and General Purpose Committee - 21st June 2017

Moved by Councillor P Atkinson, **Seconded** by Councillor K Conroy that the minutes are a true and accurate.

RESOLVED

The minutes of the Finance, Planning and General Purpose meeting held on 21st June be received and that the said minutes be approved and adopted.

39.17-18 OTHER MINUTES

- a) 2000 Committee - Wednesday 21st June 2017

RESOLVED

That the minutes be received.

40.17-18 MEMBERS REPORTS

Councillor P Atkinson reported on the June PACT meeting where the Chairman of the PACT meeting Mrs Val Watson was thanked for her work. The priorities for this month are parking on Durham Road and antisocial behaviour, the next meeting of the PACT will be held on Thursday 20th July.

Councillor J Lindsay reported on the recent functions he had attended as Mayor of Ferryhill, these included; Armed Forces Day, a 100th Birthday presentation, LADDER Centre litter pick, launch of the Ferryhill & Chilton book and events at Seaham, Peterlee & Shildon.

RESOLVED

That the reports be received.

41.17-18

MOTIONS ON NOTICE

Councillor L Davies (formally Wayman) asked that her name be withdrawn from this motion as she would like the wording changed and brought back.

It was agreed that this motion was withdrawn and would not be discussed at this meeting.

42.17-18

DEAN BANK PARK PROJECT UPDATE: TOWN COUNCIL CONTRIBUTION TOWARDS FOOTBALL AREA FENCING

The Council considered a report of the Grants and Projects Officer which presented proposals for a maximum contribution of £15,000 from the Council's Reserves towards fencing off the football pitches at Dean Bank Park and a follow up report to be received by Town Council, once a meeting with representatives from the Heritage Lottery has taken place.

It was **Moved** by Councillor P Atkinson, **Seconded** by Councillor K Conroy to accept the recommendations of the report.

RESOLVED

That:

- a) Members approve a maximum contribution of £15,000 from the Council's Reserves towards fencing off the football pitches at Dean Bank Park.
- b) A follow up report be received by Town Council, once the meeting with representatives from the Heritage Lottery has taken place.

43.17-18

COUNCILLORS CODE OF CONDUCT

It is standard practice to notify Council when a complaint against a councillor has been received by the monitoring officer that this is notified anonymously to Council. The Town Clerk has received one such notification.

It was **Moved** by Councillor Z Roddam, **Seconded** by Councillor C Atkinson to receive the notification.

RESOLVED

That the Council receive the anonymous notification of an alleged breach of the Councillors Code of Conduct.

44.17-18 **KEEPING OUR TOWN CLEAN**

The Council considered a report of the Town Clerk on two new initiatives being developed working in Partnership that will improve the Town. An informal partnership with the ladder centre with a group of volunteers litter picking in identified areas and working with the Area Action Partnership and Durham County Council in their Operation Spruce Up initiative.

During discussion the Town Clerk was requested to bring the waste bins located at the rear of the Post Boy Public House to the attention of Durham County Council due to the location and waste stored on a public pathway.

An issue with Livin and the service that tenants are receiving was raised and it was agreed for members to get together and bring the details back for consideration.

It was **Moved** by Councillor K Conroy, **Seconded** by Councillor P Atkinson to accept the report.

RESOLVED

That the;

- a) The report be received.

And

- b) The Town Clerk raises the bins issue with Durham County Council.

And

- c) Members get together and bring the tenants issues with Living back for consideration.

45.17-18 **LEGIONELLA MANAGEMENT**

The Council considered a report of the Town Clerk on the recently completed Legionella Risk Assessments and the revised Legionella Management Plan for readopting.

It was **Moved** by Councillor K Conroy, **Seconded** by Councillor C Atkinson to accept the recommendations of the report.

RESOLVED

That members;

- a) note the renewal of the Legionella Risk Assessments
and

- b) agree to readopt the Legionella Management Plan.

46.17-18 **CDALC – DRAFT REVIEW**

The Council considered a report of the Town Clerk on the CDALC constitution review.

It was **Moved** by Councillor C Atkinson, **Seconded** by Councillor Z Roddam to accept the report.

RESOLVED

That Members note the draft charter being reviewed.

47.17-18

COUNCIL CONSTITUTION, Article 5

The proposed opening paragraph of section 2.4 Article 5 proposed amendment was discussed.

Councillor D Farry proposed:

- i) To include Working Parties and Friends groups for a political balance.
- ii) Insert political balance shall be recalculated following bye elections/elections at the next scheduled Council Meeting to ensure Committee appointments being rebalanced at the earliest opportunity.

For	7
Against	8
Abstain	0
Absent	2

Councillor K Conroy proposed that:

- i) the opening paragraph remains as is.
- ii) insert 'Political balance shall be recalculated following elections/by-elections at the next scheduled Council Meeting to ensure Committee appointments being rebalanced at the earliest opportunity.

For	14
Against	0
Abstain	1
Absent	2

It was **Moved** by Councillor K Conroy, **Seconded** by Councillor P Atkinson to approve the recommendations of the report.

RESOLVED

That the proposed amendment to Article five of the Town Council Constitution with the proposals of Councillor Conroy be agreed.

48.17-18 AWARDS AND GIFTS POLICY UPDATE

The Council considered a report of the Town Clerk on an amendment to the Awards and Gifts Policy.

Councillor Farry proposed that the amounts be increased as once Tax & NI had been deducted, this was an insult to staff, the amounts proposed were 10 years service £100, 20 years service £350 and 30 years service £500.

A named vote was requested.

FOR	AGAINST	ABSTAIN	NOT PRESENT
D. Farry	P. Atkinson		J. Cansella
M. Seymour	K. Campbell		M. Brown
J. Makepeace	J. Lindsay		
A. Smith	Z. Roddam		
G. Barker	M. Walton		
D. Allen	K. Conroy		
L. Davies	C. Atkinson		
	R. Shepperd		
7	8	0	2

This proposal was defeated.

It was then **Moved** by Councillor K Campbell, **Seconded** by Councillor P Atkinson to approve the recommendations of the report.

RESOLVED

That the Awards and Gifts Policy is amended with the addition of a 30 years service award gift of £150 and this is paid retrospectively to one member of staff and all future employees reaching this milestone.

49.17-18 COMPLAINTS POLICY UPDATE

The Council considered a report of the Town Clerk on an amendment to the complaints policy.

It was **Moved** by Councillor K Conroy, **Seconded** by Councillor C Atkinson to accept the recommendations of the report.

RESOLVED

That the following insertion is made to the current policy:

Complaints Policy, page 2, HOW TO COMPLAIN;

COMPLAINTS AGAINST THE TOWN CLERK

If the complaint is in connection with the Town Clerk then please address the complaint to;

Chairman, Ferryhill Town Council, Town Hall, Ferryhill, County Durham, DL17 8JL and mark the correspondence as confidential.

Or tel: 01740 6562157 and request the telephone/email details of the Chairman.

COMPLAINTS AGAINST AN ELECTED MEMBER:

If the complaint is in connection with an elected member then access the Durham County Council website:

<http://www.durham.gov.uk/article/2735/Complaints-about-councillors>

Complaints about the behaviour of a Durham County Councillor or a town/parish councillor within County Durham are dealt with via this mechanism.

50.17-18 T U PAY CLAIM 2018/2019

The Council considered a report of the Town Clerk on the T U Pay Claim for 2017/18.

It was **Moved** by Councillor K Conroy, **Seconded** by Councillor C Atkinson to accept the recommendation of the report.

RESOLVED

That Members consider the details of the report and if they have any comments that they make these known to S. Ragg by no later than 21 July 2017.

51.17-18 RELEVANT CORRESPONDENCE

1. Citizens Advice - Letter of thanks for financial assistance
 County Durham

RESOLVED

That this be received.

There being no further business the meeting was closed at 8.00pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....