

FERRYHILL TOWN COUNCIL

Minutes of the **ANNUAL MEETING** of the Council held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 17th MAY 2017** at **7.00 p.m.**

PRESENT: **Councillor:** John Lindsay(Chair)

Councillors: K. Campbell; M. Walton; K. Conroy; M. Seymour; L. Smith;
C. Atkinson; D. Allen; P. Atkinson; G. Barker; M. Brown;
Z. Roddam; R. Shepperd; J. Cansella; D. Farry; L. Wayman.

OFFICIALS: D. Snowball, Town Clerk

IN ATTENDANCE: S. Hewitson, Committee and Civic Administrator
D. Shingleton, Accountant

01.17-18 APPOINTMENT OF MAYOR FOR MUNICIPAL YEAR 2017/2018

Two nominations were received for Mayor for the municipal year 2017/18:

Councillor J. Lindsay

Proposed by Councillor K. Campbell

Seconded by Councillor C. Atkinson

Councillor J. Makepeace

Proposed by Councillor Gordon Barker

Seconded by Councillor Dennis Allen

Members voted on the nominations:

11 votes for Councillor J. Lindsay

5 votes for Councillor J. Makepeace

RESOLVED that Councillor J. Lindsay be appointed Chairman (Mayor) of the Council for the municipal year 2017/18

02.17-18 TO RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE

Councillor J. Lindsay accepted his election to Mayor (Chairman); he declared his Acceptance of Office, signed the required form and proceeded to chair the meeting.

03.17-18 VOTE OF THANKS TO RETIRING MAYOR

A vote of thanks was extended to the outgoing mayor for his dedication and fund raising efforts for his year in office and an album of photographs of his year in office was presented by the newly elected chairman.

04.16-17 APPOINTMENT OF DEPUTY MAYOR FOR MUNICIPAL YEAR 2017/2018

Two nominations were received for Deputy Mayor for the municipal year 2017/18:

Councillor K. Campbell

Proposed by Councillor P. Atkinson

Seconded by Councillor M. Walton

Councillor J. Makepeace

Proposed by Councillor G. Barker

Seconded by Councillor A. Smith

Members voted on the nominations:

11 votes for Councillor K. Campbell

5 votes for Councillor J. Makepeace

RESOLVED; that Councillor K. Campbell be appointed Vice Chairman (Deputy Mayor) of the Council for the municipal year 2017/18.

05.17-18 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillor J. Makepeace and this was approved by resolution of the Council.

Apologies not received but absent; None

06.17-18 **DECLARATIONS OF INTEREST**

Councillors D. Farry and L. Wayman declared an interest in the 2000 committee donation request

07.17-18 **MEMBERS DISPENSATION**

There were no members' dispensations in relation to any item of business on the agenda.

08.17-18 **ANNUAL CONSTITUTION REVIEW**

The Clerk explained the annual review of the constitution.

Moved by Councillor P Atkinson **Seconded by** K Campbell

RESOLVED

That the revised Constitution with the amendments notified in this report be approved and adopted for the Municipal Year 2017/18 and all previous constitutions be rescinded.

09.17-18 **RE-ADOPTION OF THE GENERAL POWER OF COMPETENCE**

Members considered the report previously circulated.

RESOLVED

That the Council confirms that it meets the two required criteria for eligibility, at the time of this meeting, to exercise the General Power of Competence

10.17-18 **MEMBER APPOINTMENTS**

A) Appointment of the Chairman and Vice Chairman of the two standing committees was considered:

1 Finance Planning and General Purpose Committee

One nomination was received for Chairman of Finance Planning and General Purpose Committee:

Councillor K. Conroy

Proposed by Councillor P. Atkinson

Seconded by Councillor Z. Roddam

RESOLVED

That Councillor K. Conroy be appointed Chairman of the Finance Planning and General Purpose Committee for the municipal year 2017/18.

One nomination was received for Vice Chairman of Finance Planning and General Purpose:

Councillor L. Wayman

Proposed by Councillor D. Farry

Seconded by Councillor J. Cansella

RESOLVED

That Councillor L. Wayman be appointed Vice Chairman of the Finance Planning and General Purpose Committee for the municipal year 2017/18.

2 Property, Environment and Recreation Committee

One nomination was received for Chairman:

Councillor P. Atkinson

Proposed by Councillor K. Campbell

Seconded by Councillor C. Atkinson

RESOLVED

That Councillor P. Atkinson be appointed Chairman of the Property, Environment and Recreation Committee for the municipal year 2017/18.

Two nominations were received for Vice Chairman:

Councillor M. Walton

Proposed by Councillor K. Campbell

Seconded by Councillor P. Atkinson

Councillor D. Farry

Proposed by Councillor L. Wayman

Seconded by Councillor J. Cansella

Members voted on the nominations:

10 votes for Councillor M. Walton

4 votes for Councillor D.Farry
 1 abstention

RESOLVED

That Councillor M. Walton be appointed Vice Chairman of the Property, Environment and Recreation Committee for the municipal year 2017/18.

B) Appointment to sub committees, working groups and panels

HUMAN RESOURCES	CORPORATE GOVERNANCE	APPEALS
J. Lindsay (Mayor)	J. Lindsay (Mayor)	K. Campbell (Deputy Mayor)
Z. Roddam	K. Campbell (Deputy Mayor)	K. Conroy
P. Atkinson	R. Shepperd	R. Shepperd
J. Makepeace	Z. Roddam	M. Walton
L. Wayman	J. Cansella	M. Brown
D. Farry	D. Farry	M. Seymour
C. Atkinson	L. Wayman	G. Barker

RESOLVED

That the listed Councillors be appointed to the sub committees for the municipal year 2017/18.

PANELS, WORKING GROUPS AND FRIENDS GROUP NOMINATIONS

Councillor D. Farry proposed, and Councillor K. Conroy seconded, to defer and agree the panels, working groups and friends group nominations until the next meeting.

Unanimously agreed.

RESOLVED

To defer and agree the panels and working groups at the next meeting.

PANELS

The correct number of nominations were received for the Panels appointments.

DISCIPLINARY AND GRIEVANCE	COMPLAINTS
K. Campbell	Z. Roddam
M. Walton	K. Campbell
Z. Roddam	P. Atkinson
P. Atkinson	J. Makepeace
L. Wayman	D. Farry
J. Makepeace	M. Brown
A. Smith	J. Cansella

WORKING GROUPS:-

Four nominations were received for the three positions available on the Neighbourhood Plan working group and members voted on the nominations:

14	Votes	K. Conroy
15	Votes	C. Atkinson
10	Votes	J. Cansella
5	Votes	J. Makepeace

Councillor J. Makepeace was eliminated via the voting process.

Neighbourhood Plan
K. Conroy
C. Atkinson
J. Cansella
D. Snowball (Town Clerk)

The correct number of nominations were received for the Ferryhill in Bloom working group appointments.

Ferryhill in Bloom
Z. Roddam
M. Walton
M. Brown
R. Seymour (Officer)
D. Hindmarch (Officer)

Four nominations were received for the two positions available on the Friends of Surtees working group and members voted on the nominations:

9	Votes	M. Walton
11	Votes	J. Lindsay
3	Votes	L. Wayman
2	Votes	D. Farry

Councillors L. Wayman and D. Farry were eliminated via the voting process.

Four nominations were received for the two positions available on the Friends of Dean Bank working group and members voted on the nominations:

12	Votes	R. Shepperd
9	Votes	J. Cansella
4	Votes	L. Wayman
2	Votes	D. Farry

Councillors L. Wayman and D. Farry were eliminated via the voting process.

The correct number of nominations was received for the Friends of King George working group appointments.

Four nominations were received for the two positions available on the Friends of Mainsforth working group and members voted on the nominations:

11 Votes M. Walton
 9 Votes J. Lindsay
~~2 Votes L. Wayman~~
~~2 Votes D. Farry~~

Councillors L. Wayman and D. Farry were eliminated via the voting process.

Friends of: Surtees	Friends of: Dean Bank	Friends of: King George	Friends of: Mainsforth
M. Walton	R. Shepperd	K. Campbell	M. Walton
J. Lindsay	J. Cansella	M. Brown	J. Lindsay
K. Younghusband (Officer)	K. Younghusband (Officer)	K. Younghusband (Officer)	K. Younghusband (Officer)
D. Williams (Officer)	R. Seymour (Officer)	D. Williams (Officer)	D. Hindmarch (Officer)

11.17-18 TO APPOINT REPRESENTATIVES ON OUTSIDE BODIES

Before the representatives were chosen, Councillors D Farry & J Cansella made members aware that they could not be nominated as a representative on the Ferryhill Community Partnership as they had previously been barred from attending Partnership meetings.

Details	ORGANISATION	NUMBER OF REPRESENTATIVES	REPRESENTATIVES 2017/2018
Annual Daytime	County Durham Association Local Councils (CDALC)	Town Clerk plus two Members	D. Snowball J. Lindsay J. Cansella
Quarterly 10.00am	Larger Local Councils Forum	Town Clerk plus two Members	D. Snowball J. Lindsay J. Cansella
	Dean Bank Residents Association	One Member	L. Wayman
Monthly 7.00pm	Ferryhill Community Partnership	One Member	J. Makepeace
Monthly 6.00pm	Ferryhill 2000 Committee	All members	All Members
Annual 2.00pm	Mainsforth Bowls and Cricket Club Liaison		J. Lindsay
	Mainsforth & District Community Association	One Member	M. Walton
Annual Daytime	National Association of Councillors		J. Cansella
Monthly 6.00pm	PACT	Two Members	P. Atkinson Z. Roddam
Quarterly 2.00pm	Lafarge	Three members	Z. Roddam L. Wayman G. Barker

RESOLVED

That the above members be appointed as representatives to the outside bodies for the Municipal Year 2017/2018.

12.17-18 COUNCIL MEETING SCHEDULE (2017/18)

The Town Clerk submitted a schedule of Council meeting dates for the Municipal Year 2017/18.

Moved by Councillor K Conroy **Seconded by** Councillor P Atkinson

RESOLVED that the meeting schedule be approved.

13.17-18 **MEMBERS ATTENDANCES**

Details of members' attendances at council meetings were distributed with the Agendas for information.

RESOLVED that the information be received.

14.17-18 **DISCLOSURE OF MEMBERS EXPENSES 2017/2018**

Details of members' expenses were distributed with the Agendas for information.

RESOLVED that the information be received

15.17-18 **DIRECT DEBIT, DEBIT CARD AND BACS RENEWAL APPROVAL**

Details of the direct debit, debit card and bacs renewal approval were distributed with the Agendas for information.

Moved by Councillor K Conroy **Seconded by** Councillor P Atkinson

RESOLVED that this be received.

At this point Councillor M Brown gave his apologies and left the meeting.

16.17-18 **PUBLIC PARTICIPATION**

There were no public questions in relation to any item of business on the agenda.

17.17-18 **MINUTES**

Ordinary Meeting - 19th April 2017

Moved by Councillor K Conroy, **Seconded by** Councillor P Atkinson that the minutes are a true and accurate record.

RESOLVED

The minutes of the ordinary meeting held on 19th April 2017 were confirmed as a true and accurate record and signed by the Chairman.

18.17-18 **COMMITTEE MINUTES**

a) Finance, Planning and General - 19th April 2017
 Purpose Committee

Moved by Councillor K Conroy, **Seconded by** Councillor P Atkinson that the minutes are a true and accurate.

RESOLVED

The minutes of the Finance, Planning and General Purpose meeting held on 19th April 2017 be received and that the said minutes be approved and adopted.

b) Corporate Governance Sub Committee - 19th April 2017

Moved by Councillor K Conroy, **Seconded** by Councillor P Atkinson that the minutes are a true and accurate.

RESOLVED

The minutes of the Corporate Governance Committee meeting held on 19th April 2017 be received and that the said minutes be approved and adopted.

19.17-18 **OTHER MINUTES**

a) Corporate Governance Wednesday 19 April 2017

b) Freedom of Information and Allotment Appeals Panel Wednesday 26 April 2017

RESOLVED

That the minutes be received.

20.17-18 **MEMBERS REPORTS**

There were no reports made by Members.

21.17-18 **ANNUAL ACCOUNTS 2016-17**

Mr Derek Shingleton introduced himself to new members and briefly went through his report which was previously circulated.

Moved by Councillor K Conroy, **Seconded by** Councillor P Atkinson

RESOLVED

That Members –

- a) Note the financial performance for the year 2016/2017 and the financial position at 31 March 2017.
- b) Approve Section 1 of the Annual Return, the Annual Governance Statement, and note the answers given to each of the questions
- c) Approve Section 2 of the Annual Return, the Statement of Accounts for Ferryhill Town Council; and
- d) Authorise the Chair of the meeting and the Responsible Financial Officer/Town Clerk to sign the Annual Return in the appropriate places on pages 2 and 3.

There being no further business the meeting was closed at 8.05pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....