

## FERRYHILL TOWN COUNCIL

Minutes of the **ORDINARY** meeting of the Council held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 21<sup>st</sup> SEPTEMBER 2016** at **7.00 p.m.**

**PRESENT:** *Councillor:* P Atkinson (Chair)

*Councillors:* K Conroy, D Harrison, J Makepeace, B Lamb,  
P Crathorne, K Campbell, G Barker, T Garrett, M Seymour,  
D Richardson, Z Roddam, D Allen

**OFFICIALS:** D.Snowball, Town Clerk

**IN ATTENDANCE:** D Shingleton, Consultant Accountant  
S. Hewitson, Committees & Civic Administrator

### **49.16-17**     **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors M Walton, A Patchett, M Brown, B Gibson, these were approved by resolution of the Council.

### **50.16-17**     **MEMBERS DISPENSATION**

There were no members' dispensations in relation to any item of business on the agenda.

### **51.16-17**     **DECLARATIONS OF INTEREST**

No declarations of a personal interest were received from Councillors.

### **52.16-17**     **PUBLIC PARTICIPATION**

Ms Maria Cansella queried why the Council minutes for July were listed as private and confidential on the website and therefore not available for the public to view.

The Clerk advised he would look into this.

### **53.16-17**     **MINUTES**

Ordinary Council	-	20 July 2016
Extraordinary Council	-	7 September 2016

**Moved** by Councillor B Lamb, **Seconded** by Councillor P Crathorne that the minutes are a true and accurate record.

**RESOLVED** that the minutes of the Council held on Wednesday 20 July 2016 and the minutes of the Extraordinary Council held on Wednesday 7 September 2016, as previously circulated, be confirmed as a true record and signed by the Chair.

#### 54.16-17 **COMMITTEE MINUTES**

Finance, Planning and General Purpose - 20 July 2016  
Property, Environment & Recreation - 20 July 2016

**Moved** by Councillor B Lamb, **Seconded** by Councillor P Crathorne that the minutes are a true and accurate record.

**RESOLVED** that the minutes of the meeting of the Finance, Planning and General Purpose Committee held on Wednesday 20 July 2016 and the minutes of the Property, Environment and Recreation Meeting held on Wednesday 20 July 2016, as circulated, be approved and adopted.

#### 55.16-17 **OTHER MINUTES**

a) Neighbourhood Plan Steering Group 20 June 2016  
b) Neighbourhood Plan Steering Group 18 July 2016  
c) 2000 Committee 20 July 2016  
d) Freedom of Info. & Allotment Appeals Panel 13 September 2016

**Moved** by Councillor B Lamb, **Seconded** by Councillor P Crathorne that the minutes are a true and accurate record.

**RESOLVED** that the minutes be received.

#### 56.16-17 **MEMBERS REPORTS**

The following Members gave verbal reports about recent meetings they have attended:

Councillor P Atkinson	PACT Meeting	7 <sup>th</sup> September '16
Councillor Z Roddam	Ferryhill In Bloom & Civic Awards	13 <sup>th</sup> September '16

**RESOLVED** that the reports be received.

#### 57.16-17 **TOWN COUNCIL'S ACCOUNTS 2015-2016 – COMPLETION OF AUDIT**

Members considered the report previously circulated. Mr Derek Shingleton advised members that

**Moved** by Councillor B Lamb, **Seconded** by Councillor P Crathorne to accept the recommendations.

#### **RESOLVED**

That Members:

a) Approve and accept Section 1 of the audited Annual Return – Annual Governance Statement, and ensure that such approval and acceptance is recorded in the minutes of the meeting;

- b) Approve and accept Section 2 of the audited Annual Return – Accounting Statements for 2015/2016, and ensure that such approval and acceptance is recorded in the minutes of the meeting;
- c) Note that there is no Issues Arising Report this year; and
- d) Confirm acceptance of the arrangements for the Notice of Completion of Audit to be displayed on notice boards within and outside of the Town Hall, and on the website, for a period of not less than 14 days from 22 September 2016 and the charge of 50p for a copy of the relevant information.

**58.16-17      DUNCOMBE CEMETERY, DOGS ISSUE**

Members considered the report previously circulated and discussed the issues with dogs in the Cemetery. Members agreed that Duncombe Cemetery is one of the best in the area and Councillor T Garrett added Mr John Todd does a good job looking after it.

**Moved** by Councillor B Lamb, **Seconded** by Councillor J Makepeace to accept option B with the exception of guide dogs.

**RESOLVED** that a total exclusion on dogs, except for guide dogs, in the cemetery be implemented with a 31 day lead in notice period supported by a press release, posters and details on the council web and media sites. The Clerk also write to Mr John Todd and thank him for his good work.

**59.16-17      UPDATE ON REGENERATION OF KING GEORGE V PLAYING FIELD**

Members considered the report previously circulated.

Councillor P Crathorne thanked Mrs K Younghusband for the report and asked the Clerk to pass on thanks.

**Moved** by Councillor B Lamb, **Seconded** by Councillor P Crathorne to note the contents of the report.

**RESOLVED** that members note the contents of this report and the Clerk write to Mrs Karen Younghusband to thank her for obtaining grants for this project.

**60.16-17      COUNCILLORS CODE OF CONDUCT REVIEW**

Members considered the report previously circulated.

**Moved** by Councillor D Richardson, **Seconded** by Councillor J Makepeace to accept the three amendments.

**RESOLVED** that the Council agree to the three amendments proposed in this report and adopt the revised Code of Conduct with immediate effect.

**61.16-17      POLICY REVIEW**

Members considered the report previously circulated.

**Moved** by Councillor B Lamb, **Seconded** by Councillor J Makepeace to accept the revised policy.

**RESOLVED** that members received and adopt the policy as listed:

G\_11              Communication and Social Media              Appendix 1

**62.16-17      RELEVANT CORRESPONDENCE**

- 1.      Ferryhill Community Partnership      Concerns on Neighbourhood Plan Steering Group membership

The Clerk advised that this information had been passed to the Neighbourhood Plan Steering Group.

**RESOLVED**  
that this be received.

- 2.      Durham County Council                      East Howle and Crossings War Memorial notification of Designation Decision

The Clerk advised Members that this monument is now a listed monument.

**RESOLVED**  
that this be received.

There being no further business the meeting was closed at 7.30pm.

**CERTIFIED AS A TRUE RECORD**

**CHAIR**.....

**DATE**.....