

Minutes of the **ORDINARY** meeting of the Council held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 16th MARCH 2016** at **7.00 p.m.**

PRESENT: *Councillor:* P Crathorne (Chair)

Councillors: M Walton, K Conroy, J Makepeace, B Lamb, A Rimington,
P Atkinson, K Campbell, B Gibson, G Barker, T Garrett,
M Seymour, Z Roddam, D Allen, M Brown

OFFICIALS: D.Snowball, Town Clerk

IN ATTENDANCE: N. Rees, Reception & Communications Administrator
D. Shingleton, Accountant

124.15-16 **NOTICE OF MEETING**

The notice convening the meeting was taken as read.

125.15-16 **APOLOGIES FOR ABSENCE**

Apologies were received from Councillors D Harrison & D Richardson and these were approved by resolution of the Council.

126.15-16 **MEMBERS DISPENSATION**

There were no members' dispensations in relation to any item of business on the agenda.

127.15-16 **DECLARATIONS OF INTEREST**

Councillor P Crathorne declared an interest in Agenda Item No.10 Motions of Notice and informed the meeting that she would leave the Chambers for the discussion on this item only.

128.15-16 **PUBLIC PARTICIPATION**

There were no public questions in relation to any item of business on the agenda.

129.15-16 **WIND TURBINE PROPOSAL, Bowbank House Farm**

The Council considered a report for information only, previously distributed, containing background detail on the proposed Wind Turbine Application.

Mr Miles Crossley, Investment Director for George F. White was due to be in attendance to present the Wind Turbine Proposal. The Town Clerk advised that he had received correspondence advising this would not be going ahead this evening. The Clerk read out a letter of apology received.

130.15-16 **MINUTES**

RESOLVED that the minutes of the meeting of Council held on Wednesday 12 February 2016, as circulated, be confirmed as a true record and signed by the Chair.

131.15-16 **COMMITTEE MINUTES**

RESOLVED that the minutes of the meetings of the;

- a) Finance, Planning and General Purpose Committee held on Wednesday 12th February 2016, as circulated, be approved and adopted.
- b) Human Resource Sub Committee held on 29 February 2016, as circulated, be approved and adopted.

132.15-16 **OTHER MINUTES**

RESOLVED that the minutes of the;

- a) 2000 Committee, previously circulated, be received.
- b) Neighbourhood Plan Steering Group, previously circulated, be received.

Councillor P. Crathorne (chair) left the meeting for the following agenda item only.

Councillor P Atkinson (vice chair) chaired the meeting for the following agenda item only.

133.15-16 **MOTION ON NOTICE**

In accordance with a Notice of Motion it was **Moved** by Councillor J. Makepeace, **Seconded** by Councillor B. Lamb;

That Ferryhill Town Council express dissatisfaction with Durham County Council's stated aim to close the current DLI museum to relocate some exhibits to a smaller venue and place in storage others our dissatisfaction to be communicated to DCC in the form of an open letter made available to the "Save the DLI Museum Action Group" (Rev K Lumsdon local representative)

Members discussed the motion and it was proposed that the wording for the correspondence to Durham County Council be;

‘the Town Council is in full support with the Reverend K. Lumsdon and the save the DLI group in their quest in opposing the relocation of the DLI Museum.’

Upon a vote being taken the motion was carried unanimously:

For	15
Against	0
Abstentions	0
Absent	2

RESOLVED that this council send an open letter to Durham County Council stating the Town Council is in full support with the Reverend K Lumsdon and the save the DLI group in their quest in opposing the relocation of the DLI Museum

Councillor P Crathorne re-entered the room and chaired the remainder of the meeting.

134.15-16 EXTERNAL AUDIT ARRANGEMENTS

The Council considered a report and recommendations from the accountant outlining the changes to the external audit arrangements recently introduced by Central Government.

Moved by Councillor B Gibson, **Seconded** by Councillor J Makepeace to accept the report recommendations.

Upon a vote being taken the motion was carried unanimously:

For	15
Against	0
Abstentions	0
Absent	2

RESOLVED that the recommendations detailed in the report be adopted

135.15-16 REVIEW OF INTERNAL CONTROL

The Council considered a report and recommendations from the accountant outlining the requirements of the Accounts and Audit Regulations 2015 requiring Councils to have a sound system of internal control.

Moved by Councillor B Lamb, **Seconded** by Councillor P Atkinson to accept the report recommendations.

Upon a vote being taken the motion was carried unanimously:

For	15
Against	0
Abstention	0
Absent	2

RESOLVED that the recommendations detailed in the report be adopted.

136.15-16 **CODE OF CONDUCT**

The Council considered a report and recommendation from the Town Clerk outlining good practice in reporting alleged breaches of the Councillor's Code of Conduct anonymously to Council for information only.

Moved by Councillor B Lamb, **Seconded** by Councillor M Walton to accept the report recommendation.

Upon a vote being taken the motion was carried unanimously.

For	15
Against	0
Abstention	0
Absent	2

RESOLVED that the recommendation detailed in the report be adopted.

137.15-16 **COUNCIL MEETING AGENDA TEMPLATE**

The Council considered a report and recommendations from the Town Clerk outlining proposed changes to the Town Council meeting agenda template.

Moved by Councillor B Lamb, **Seconded** by Councillor P Atkinson

Upon a vote being taken the motion was carried unanimously:

For	15
Against	0
Abstention	0
Absent	2

RESOLVED that the recommendation detailed in the report be adopted.

138.15-16 **HEALTH AND SAFETY POLICY – ADDITIONAL DETAILS – DRIVING SECTION**

The Council considered the additional details, submitted by the Town Clerk, to be included in the Health and Safety policy following member concerns when the revised policy was originally submitted at the previous council meeting.

Councillor J Makepeace suggested adding;

“Have you ever had an illness that has lead to a spontaneous loss of consciousness?” Which could be answered YES or NO.

Moved by Councillor J Makepeace, **Seconded** by Councillor B Lamb

Upon a vote being taken the motion was carried unanimously:

For	15
Against	0
Abstention	0
Absent	2

RESOLVED that the reviewed Health and Safety policy with the inclusion of the additional statements be adopted.

139.15-16 **CONSTITUTION AMENDMENT**

The Council considered a report and recommendations from the Town Clerk to consider an amendment to the Ferryhill Town Council Constitution to align with the correct legislation/guidance available from the Electoral Commission in connection with Parish and Community Council elections in England and Wales

Councillor Brian Gibson handed out an amendment to the Council that he felt should be added to the Clerk’s proposed amendment to the constitution. It read as follows;

‘While it is not legally enforceable it is expected that Ferryhill Town Councillors would live within Ferryhill Parish Boundaries and that any Town Councillor who during his/her term of office goes to live outside the said boundary should make a public announcement to that effect’.

Moved by Councillor B Gibson, **Seconded** by Councillor J Makepeace

A named vote was requested.

FOR	AGAINST	ABSTAIN	NOT PRESENT
B Gibson	K Conroy	M Brown	D Harrison
T Garrett	P Atkinson	D Allen	D Richardson
M Seymour	P Crathorne	G Barker	
J Makepeace	B Lamb		
	A Rimington		
	K Campbell		
	M Walton		
	Z Roddam		

(4)

(8)

(3)

(2)

RESOLVED that this motion amendment was defeated.

Following further discussion it was proposed to accept the Clerk’s proposed amendment.

Moved by Councillor P Atkinson, **Seconded** by Councillor B Lamb

Upon a vote being taken the motion was carried as follows:

For 8
Against 4
Abstain 3
Absent 2

RESOLVED that the recommendation detailed in the report be adopted.

140.15-16 ASSET OF COMMUNITY VALUE 31-32 MARKET STREET (ECAFE)

The Council considered a report and recommendation from the Town Clerk to enable a response to be made to Durham County Council in connection with the application for 31-32 MARKET STREET (ECAFE) to be listed as a Community Asset.

Moved by Councillor B Lamb, **Seconded** by Councillor Z Roddam

A named vote was requested.

FOR	AGAINST	ABSTAIN	NOT PRESENT
K Conroy	D Allen	M Brown	D Harrison
M Walton	J Makepeace		D Richardson
Z Roddam	M Seymour		
K Campbell	T Garrett		
P Atkinson	B Gibson		
P Crathorne	G Barker		
B Lamb			
A Rimington			
(8)	(6)	(1)	(2)

RESOLVED that the Council object to the application for a Community Asset listing for 31-32 Market Street (ECAFE)

141.15-16 RELEVANT CORRESPONDENCE

1. Durham County Council's C.A.T. (Community Action Team) Project Location: Ferryhill South and Ferryhill Station

RESOLVED that this be received

2. Durham Constabulary Graded as best Police Force in Country

RESOLVED that a letter of congratulation be sent to Durham Police.

3. Durham County Council Application for Premises

RESOLVED that the Council has no objection to this application.

4. Mr J Parker

Letter of Thanks for Mr
John Todd's care and hard
work at Duncombe
Cemetery

RESOLVED that Mr John Todd is thanked for his hard work and efforts in
Duncombe Cemetery.

There being no further business the meeting was closed at 8.10pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....