

Minutes of the meeting of the **EVENTS COMMITTEE** held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 15th JUNE 2022**

PRESENT: Councillor: C Bihari (Chair), C Atkinson, P A Donald, J Quinn, K Tinkler, C Woods

Officials: D. Anderson, Town Clerk; K Younghusband, Events & Projects Officer

EC.1.22-23 APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2022/2023
Members voted on the position of Chair of the Events Committee for 2022/23.

Councillor Tinkler proposed that Councillor Quinn retain the position of Chair. Councillor Quinn seconded the proposal.

Councillor C Atkinson proposed that Councillor Bihari be appointed Chair. Councillor Woods seconded the proposal.

It was **Resolved** that:

Councillor Bihari be appointed Chair of the Events Committee for the Municipal Year 2022/2023.

Councillor Bihari thanked Councillor Quinn for all he had achieved during his term as Chair.

Councillor Quinn commented how great it had been to see cross party working being so successful across the Committee.

EC.2. 22-23 APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2022/2023
Members voted on the position of Vice-Chair of the Events Committee for 2022/23.

Councillor Tinkler proposed that Councillor Quinn be appointed Vice-Chair. Councillor Quinn seconded the proposal.

Councillor Woods proposed that Councillor Donald be appointed Vice Chair. Councillor Bihari seconded the proposal.

It was **Resolved** that:

Councillor Donald be appointed Vice-Chair of the Events Committee for the Municipal Year 2022/2023.

EC.3. 22-23 APOLOGIES

No Apologies were received. All Members of the Committee were present at the Meeting.

EC.4. 22-23 MEMBERS DISPENSATION

No Members Dispensations were received.

EC.5. 22-23 DECLARATIONS OF INTEREST

No Members Declaration of Interests were received.

EC.6. 22-23 PUBLIC PARTICIPATION

A member of the public was in attendance to enquire why the request to use the Market Place car park for a truck stop on Wednesday, 1st June 2022 had not been approved. The Town Clerk advised that a verbal enquiry had been received three weeks prior to the proposed truck stop. It was the Council's policy for all events taking place on Town Council land to go through Durham County Council's Safety Advisory Group (SAG) process to ensure all safety requirements had been met. This was not possible at such short notice.

It was requested for a truck stop be held in the Market Place car park on Friday, 26th August 2022. Trucks would be making their way to Barnard Castle Truck Show. A number of drivers would like to stop in Ferryhill to show their trucks and raise money for a local charity.

Members agreed in principle to allowing use of the Market Place car park, subject to SAG approval, on the basis that the Town Council would not be the event organiser. Organisers of the truck stop would need to apply for SAG approval.

Full details of the event would need to be provided to the Town Council.

It was **Resolved** that:

1. The Truck stop be permitted to take place on Ferryhill Market Place after the Friday Market, on Friday 26th August, subject to the organiser obtaining SAG approval and full details of the event being provided to the Town Council.

EC.7. 22-23 REVIEW OF RECENT EVENTS

Members discussed recent events that had taken place in the Town including an Easter Event, Spring Fun Fair, Annual Town Meeting and various events and initiatives to mark the Queen's Jubilee.

Members agreed that all events had been successful and that the Queen's Jubilee Party in the Park had been especially popular, with over 2,000 people having attended the event.

Detailed discussion was given to the continuance of the Spring Fun Fair. Members were of the opinion that only one fun fair should take place each year. The Summer Gala, being the largest and best attended, should continue, with the Spring Fun Fair no longer taking place.

The Council would continue to invite Turners Fun Fairs to provide the fair at the Summer Gala

It was **Resolved** that:

1. That the Spring Fun Fair no longer take place.

2. That Turners Fun Fairs be invited to provide the fair at the Summer Gala.
3. A letter of thanks be sent to Stanley Events, particularly acknowledging Danielle's contributions.
4. A Party in the Park event be held next year, preferably in June, but ensuring that any such event does not clash with other similar events taking place in the area.
5. Any future Party in the Park event includes more than one catering vehicle, additional stalls, and a wider genre of music.

EC.8. 22-23 FORTHCOMING EVENTS

Members discussed arrangements for forthcoming events on the Council's Programme for the year. All arrangements were in place for the Northern Bygones Society Vintage Rally, Miners Banner Parades, Durham Caravan Club Rally, Ferryhill in Bloom, Civic Awards, and a Press Release had been issued advertising the School Summer Holidays Youth Activities Fund.

It was confirmed that a temporary events officer had recruited on a temporary basis, to help with arrangements for a range of events including the Annual Summer Gala.

Members agreed that this year's Presentation Evening should once again be held at the Masonic Hall, and that the Art and Photography Exhibition be held both physically in the Town Hall and virtually online.

Members considered options on how to proceed with no representative being available from either St Luke's Church or The Methodist Church to deliver a service on Armed Forces Day. Members agreed that instead of having a Church representative deliver a service, that this year's flag flyer and/or bugler, who are both ex-military, be invited to speak in addition to the Mayor.

Councillor Quinn raised a query on behalf of Councillor Makepeace regarding the potential to extend the paved area in the Town Hall garden. The Town Clerk advised that he was sourcing quotations to extend the paved area in time for Remembrance Sunday, and that prices would be brought to full Council for consideration in due course. Until quotations had been received and considered it was agreed that the rubber matting already purchased would be sufficient for events such as Armed Forces Day.

It was **Resolved** that:

1. This year's Art & Photography Exhibition be held physically in the Town Hall, and virtually online.
2. The 2022 Presentation Evening be held at the Masonic Hall.
3. Instead of a Church representative delivering a service on Armed Forces Day, that the bugler and/or flag flyer be invited to join the Mayor in saying a few words at this year's event.

4. The recently purchased rubber matting would be sufficient for Armed Forces Day, while quotations continue to be sought to extend the paved area in the garden, for consideration by Council prior to Remembrance Sunday.

EC.9.22-23 EXCLUSION OF PRESS AND PUBLIC

In accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council moved to exclude the public and press for the remaining items on the Agenda, by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.

EC.10.22-23 CONSIDER BUS QUOTATIONS FOR SENIOR CITIZENS TRIP 2022

Members discussed the arrangements for the Senior Citizens Bus Trip 2022, which would be leaving Ferryhill Market Place at 9.30am on Thursday, 28th July 2022 to visit Whitby. The Events & Projects Officer clarified that the trip was always held on the first Thursday of the School Summer Holidays, which ordinarily fell on the last Thursday in July. Local Company, Supportive had kindly agreed to contribute £1,200 towards the trip this year. This would enable the trip to be offered free to Ferryhill residents aged 65 and over.

Tickets would initially be available to Ferryhill residents aged 65 and over. After two weeks tickets would then be made available to the wider public at a cost of £5 for adults and £3 for children aged 13 and under.

Members considered quotations for the supply of coaches from two local companies.

Councillors Bihari and Quinn offered to act as stewards on the trip. An emergency contact card including the two Councillors contact details would be produced and handed out to those attending the trip, along with a questionnaire for participants to vote on the preferred destination for the 2023 trip.

It was **Resolved** that:

1. The lowest quote of £1,425 to provide three buses for the Senior Citizens Bus Trip be accepted.
2. Councillor Bihari and Councillor Quinn be stewards on the bus trip.

There being no further business the meeting was closed at 7.30pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....