

**DRAFT Minutes of the meeting of the EVENTS MANAGEMENT & COMMUNITY ENGAGEMENT  
SUB COMMITTEE held in the Council Chamber, Town Hall, Ferryhill, on  
TUESDAY, 13<sup>TH</sup> JULY 2021**

**Present:**

**Councillors:** J Quinn (Chair), Carole Atkinson, C Bihari, Jane Makepeace, K Tinkler

**Officials:** D Anderson, Town Clerk  
K Younghusband, Events and Projects Officer

**ECE108.21-22 APOLOGIES FOR ABSENCE**

Councillor D Farry

**ECE109.21-22 MEMBERS DISPENSATION**

There were no member dispensations in relation to any item of business on the agenda.

**ECE110.21-22 DECLARATIONS OF INTEREST**

There were no Declarations of Interest in relation to any item of business on the agenda.

**ECE111.21-22 PUBLIC PARTICIPATION**

No members of the public were present

**ECE112.21-22 MINUTES**

The Minutes of the following Meeting were agreed as a true and accurate record:

Events & Community Engagement Sub-Committee - 9<sup>th</sup> June 2021

**ECE113.21-22 EVENTS BUDGET BREAKDOWN 2021-2022**

Members considered a breakdown of the Events Budget previously circulated by the Events & Projects Officer. The breakdown identified budget allocations for individual events scheduled to take place during 2021/2022 as per the Council's Annual Programme of Events.

It was **Resolved** that:

1. Members note the budget breakdown for the Programme of Events for 2021-2022.

**ECE114.21-22 FUN DOG SHOW PROPOSAL**

Members considered a proposal to host a Fun Dog Show at Dean Bank Recreation Park in September. Although in favour of holding a Fun Dog Show Members agreed to defer hosting the event until 2022, and to include the Dog Show as part of a larger event.

Members discussed the potential for drafting User Agreements for external event organisers holding events on Town Council land.

It was **Resolved** that:

1. A Fun Dog Show be arranged as part of a larger event on the Annual Programme of Events for 2022-2023.
2. A User Agreement be drafted to formalise arrangements for external event organisers using Town Council land.

#### **ECE115.21-22**

#### **EXCLUSION OF PRESS AND PUBLIC**

Members moved the following motion:

“That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the public and press for the remaining items on the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.”

#### **ECE116.21-22**

#### **SCHOOL HOLIDAY YOUTH ACTIVITIES**

Consideration was given to applications received from the LADDER Centre, Dean Bank Institute and Dean Bank Early Years Centre for funding to assist with youth activity projects taking place during the Summer Holidays.

Members agreed that contributing towards Youth Projects during School Holidays was something that should be repeated annually. Members agreed that it was important to widen the number of projects being supported moving forward and suggested several organisations that could benefit. It was also recommended that a programme of activities be organised to take place at Ferryhill Library.

It was **Resolved** that:

1. The following organisations be awarded funding to assist them in delivering youth activity projects during the Summer Holidays:

LADDER Centre - £1,000,  
Dean Bank Literary Institute - £300  
Dean Bank Early Years Centre - £1,000

2. Youth providers be given an annual opportunity of applying for a financial contribution towards youth activity projects taking place during the Summer Holidays, with provision also being organised to take place at Ferryhill Library.

#### **ECE117.21-22**

#### **FERRYFEST 2021**

Members considered a report previously circulated by the Events & Projects Officer, which included two quotations submitted by professional Events Companies to host a Ferryfest Music Festival event in the Town Centre. Due to the complexities of licensing and security issues both quotations were incomplete, although one quotation was more comprehensive than the other. As both quotes would result in the Events budget being overspent it was advised that Council approval would be required.

The Town Clerk advised that a cautious approach be taken in considering holding an additional large scale public event due to the ongoing pandemic, the uncertainty over restrictions, Durham County Council's Safety Advisory Group's approach to event management

and Covid mitigation at the current time, and considering the tight timescales involved to organise the event. It was also queried whether mid-September was the best time to hold an outside music festival.

Following detailed discussions it was proposed that the Town Council proceed to hold a Ferryfest music festival on 18th September, and that Companies be contacted to provide two firmed up quotations to either (a) host the event in the Market Place or (b) hold the event at Dean Bank Recreation Park, with any quote for the Park to include a price for matting to protect the football pitches, and that Ferryhill Town Youth be consulted regarding possible use of the top pitch for the festival. A named vote was requested, the results were as follows:

FOR: Councillors Jane Makepeace, Tinkler and Quinn  
AGAINST: Councillors Carole Atkinson and Bihari

It was **Resolved** that:

1. A music festival be held on Saturday 18<sup>th</sup> September 2021.
2. Companies be contacted to provide two firmed up quotations to either (a) hold a Music Festival in the Market Place or (b) hold a Music festival at Dean Bank Recreation Park, with any quote for the Park to include a price for matting to protect the football pitches.
3. Ferryhill Town Youth be consulted regarding possible use of the top pitch for the festival

With no further business to discuss the Chair officially closed the Meeting at 8.00pm.

**CERTIFIED AS A TRUE RECORD**

**CHAIR**.....

**DATE**.....