

Minutes of the meeting of the **EVENTS MANAGEMENT & COMMUNITY ENGAGEMENT SUB COMMITTEE** held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 9th JUNE 2021**

Present:

Councillors: J Quinn (Chair), C Atkinson, C Bihari, D Farry, J Makepeace, K Tinkler

Officials: D Anderson, Town Clerk
K Younghusband, Events and Projects Officer

ECE100.21-22 ELECTION OF CHAIR

Members agreed to appoint Councillor Quinn as Chair of the Sub-Committee

It was **Recommended** that:

- a) Councillor Quinn be elected Chair of the Events Management & Community Engagement Sub-Committee

ECE101.21-22 ELECTION OF VICE-CHAIR

Members agreed to appoint Councillor Farry as Vice Chair of the Sub-Committee

It was **Recommended** that:

- b) Councillor Farry be elected Vice-Chair of the Events Management & Community Engagement Sub-Committee

ECE102.21-22 APOLOGIES FOR ABSENCE

No apologies had been received

ECE103.21-22 MEMBERS DISPENSATION

There were no member dispensations in relation to any item of business on the agenda.

ECE104.21-22 DECLARATIONS OF INTEREST

Councillor Quinn reported that he had previously worked on Show Rides linked to Turners Funfair.

ECE105.21-22 MINUTES

The Minutes of the following Meeting were agreed as a true and accurate record:

Events & Community Engagement Sub-Committee - 12th February 2020

ECE106.21-22 PUBLIC PARTICIPATION

No members of the public were present

ECE107.21-22 UPDATE ON FORTHCOMING EVENTS: JUNE - AUGUST 2021

The Events & Projects Officer gave an update regarding progress that had been made in relation to individual events on the Council's approved Programme of Events for 2021-2022 focussing on those scheduled to take place between June – August 2021, as per the report previously circulated.

Members discussed the potential to Live Stream Events in the future. Officers agreed to pursue this moving forward.

ARMED FORCES DAY

Armed Forces Day would be taking place on Saturday, 26th June 2021. Due to Covid no formal event had been organised this year. A small service would however take place in the Town Hall Garden to mark the occasion as follows:

9.45am - Speech by the Town Mayor of Ferryhill, Councillor David Farry

9.50am - Service by Rev Christopher Humble, Methodist Church

10.00am - Raising of the Flag by Lee Carter to the Sound of the Bugle by Garry Suggestt and/or Adam Gray

MINERS GALA – BANNER PARADES

This year's Miners Gala has been cancelled due to Covid therefore, no banner parades would be taking place. Councillor Farry suggested the possibility of displaying the Banners in the Town Hall Gardens, together with music by the Town Band. Councillor Atkinson, who is a Member of the Banner Group reported that quotes for stands for the banners had been requested, but nothing had been agreed on. It was agreed that Councillor Atkinson discuss this matter further with the Town Clerk outside of the Meeting.

DURHAM CARAVAN CLUB RALLY

For the first time ever Durham Caravan Club would be holding a rally at Mainsforth Sports Complex. All arrangements were in place. If successful, it was hoped that the event, which would be taking place from 9th – 11th July could become an annual fixture.

SENIOR CITIZENS TRIP

The Senior Citizens Trip had been scheduled to leave Ferryhill Market Place at 10.00am on Thursday, 22nd July to visit South Shields. Local bus companies had been invited to submit prices along with details of any restrictions they had in place for bus trips. Griersons had submitted the lowest quote, and therefore it was agreed to book the Company to provide four buses. Currently Griersons were permitting 30 people per bus. This would enable 120 people to attend the trip, which would be advertised in the Ferryhill & Chilton Chapter, on social media, and the Town Council's website. Members would receive a copy of the Press Release, which they too could use to target people who might be interested in attending. Ordinarily volunteers (usually a mix of Councillors and staff) would take payment on the buses on the day of the trip. Options were being explored for sponsorship for the trip, to see if it could be made available free this year. Members agreed that whether tickets were free or not, that they should be made available for collection only from the Town Hall.

NORTHERN BYGONES SOCIETY VINTAGE RALLY

The Northern Bygones Society Vintage Rally had been scheduled to take place at the King George V Playing Field (Broom Rec.) on 24th and 25th July this year. The organisers would be providing their own overnight security and first aid cover. The event would comprise vintage exhibits, stalls, and a catering vehicle. The organisers would be permitted use of the Changing Facilities onsite

(showers and toilets). The Nippy Chippy Van had been booked to attend the event and an application had been made to the Safety Advisory Group (SAG) at Durham County Council, which was pending approval. Ferryhill Town Council would assist in promoting the event by publicising it on Social Media and on the Town Council's website, and by also issuing a Press Release to the Northern Echo and Ferryhill & Chilton Chapter nearer the event dates. Members requested that a letter/email be sent to the organisers clarifying several matters relating to the event.

FERRYHILL IN BLOOM & CIVIC AWARDS

Thinford Nurseries had once again agreed to sponsor Ferryhill in Bloom this year. Advertising for residents to enter this year's Competition had begun. A Press Release had been issued to the Ferryhill and Chilton Chapter, and placed on the Town Council's Facebook page and website. Similarly, advertising for nominations for this year's Civic Awards had also been issued via a Press Release, and the Town Council's Facebook page and website.

Members agreed that this year's Presentation Event, for the winners of both the Ferryhill in Bloom and Civic Awards winners, as well as the winners of the Art and Photography Competition, be held later in the year (September/October), at the Masonic Hall, as per previous years.

ART & PHOTOGRAPHY EXHIBITION

A letter had been sent to previous exhibitors of the Art & Photography Exhibition inviting them to take part in this year's event. Members agreed that although every effort be made to hold a physical Exhibition this year, that due to logistics and timescales it was likely that the event would need to be held virtually. Members discussed the possibility of hosting an Art Trail type of event with artwork being displayed at different venues around the Town in the future.

SUMMER GALA

Show Rides, Catering Vehicles, Face-painting, and children's entertainers had been booked for this year's Summer Gala on 8th August. Road Closure Orders and Safety Advisory Group applications had also been submitted to Durham County Council and were pending approval. Stanley Events had been employed to provide traffic management for the event. Advertising would take place via social media and the Council's website and a Press Release would be issued to the Northern Echo and Ferryhill & Chilton Chapter in due course. A letter had been sent to the Police informing them of the event, and eventually a letter would also be sent to local traders, residents, and taxi drivers. Signage would be positioned at various points around the village by Town Council staff in the run up to the event in accordance with road closure requirements, and temporary bus stops would also be in operation during the event.

The only aspect of the event, which had not been fully organised was the Stage Acts. This was due to a lack of confirmed bands for the event. Members discussed this at length and agreed that despite the previous decision to bring the bands back into the Town Centre as part of the Summer Gala, that it would actually be better to host a separate music festival event this year. In light of this decision, it was also agreed to invite stallholders to attend the Gala this year instead of bands. Due to budgetary constraints Members agreed not to hold a

Colour Run this year, but instead to look at options for a Ferryfest event. Officers advised that Dean Bank Park would be the best venue for this type of event. Due to the Football Season and timescales Officers suggested holding the event in June 2022. This would enable plenty of time to organise the event properly. After much consideration Members agreed that a Ferryfest event be organised in September, in the Town Centre, so as not to interfere with the football pitches at Dean Bank Park. Due to the amount of work involved with this type of event, and the Council's lack of resources The Events & Projects Officer agreed to contact professional Events companies to seek proposals for a September event. Members discussed the budget loosely, with a view that £7,000 seemed a reasonable amount to spend on this type of event.

It was **Recommended** that:

1. Officers make arrangements to live stream Council Events in the future, wherever possible.
2. Lee Carter be invited to raise the Flag on Armed Forces Day to the Sound of the Bugle by either Garry Suggett and/or Adam Gray.
3. Councillor C Atkinson discusses the possibility of the Miners Banners being displayed in the Town Hall Gardens, despite the Miners Gala being cancelled this year, with the Town Clerk, in a separate meeting.
4. That Griersons be the appointed bus company for this year's Senior Citizens Trip.
5. That residents collect tickets for this year's Senior Citizens Trip from the Town Hall prior to the event, and on a first come, first served bases.
6. An email/letter be sent to the Northern Bygones Society clarifying the following elements of the Vintage Rally event:
 - Residents living in close proximity to the King George V Playing Field to be informed of the intention to host the event either by letter or leaflet drop, as soon as possible prior to the event taking place.
 - Clarification be provided regarding security arrangements for the event considering recent occurrences of antisocial behaviour at the King George V Playing Field.
 - The organisers be informed that because the venue for the event is in a residential area that noise must be kept to a minimum especially after 9.00pm.
 - The organisers be informed that because the event would be taking place on football pitches that firepits or BBQs not be permitted to damage the ground.
 - That the organisers be asked if they would consider also booking a burger van in addition to the Nippy Chippy van. Councillor Farry/Councillor Tinkler would provide contact details for Johnny Jasper. As the Vintage Rally was not a Town Council event, it would

be left up to the Organisers to make the decision over who to invite to provide catering vehicles. It was noted that often catering vehicles were put off attending small events if more than one was invited to attend.

7. That the Masonic Hall be booked for this year's Ferryhill in Bloom, Civic Awards and Art & Photography Winners Presentation Event.
8. That this year's Art & Photography Exhibition be held virtually unless logistics and time constraints were such that a physical exhibition could be organised in time for the opening date of 26th July 2021.
9. That instead of hosting bands on stage at this years Summer Gala on 8th August, that stalls be organised instead.
10. That the Colour Run scheduled to take place in September be postponed for this year.
11. That attempts be made to organise a Ferryfest Music Event in September, in the Town Centre. At least three companies be invited to submit quotations / proposals for the event. Quotes to be brought to the next meeting of the Sub-Committee for consideration, and a decision reached regarding how to proceed.

ECE108.21-22 SCHOOL HOLIDAY ACTIVITIES

Councillor Farry suggested that it would be beneficial, following such a difficult year, for the Town Council to arrange for additional youth activities to be provided during the School Holidays. Considering the Council's limited resources, the Town Clerk suggested that the Council support existing youth providers by financially contributing towards activities already being provided, rather than trying to organise additional activities itself. The Town Clerk suggested liaising with the AAP to link in with any youth activity projects, that they had received funding requests from, which the Council could add value to. It was agreed that Officers pursue this and report back to the Sub-Committee as soon as possible.

It was Recommended that:

- Officers liaise with the AAP and approach organisations providing youth activity projects in the School Holidays, to identify projects that the Town Council could add value to, by providing a financial contribution.
- A list of potential youth projects including costs be brought back to the Sub-Committee for consideration as soon as possible.

With no further business to discuss the Chair officially closed the Meeting at 8.50pm

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....