

Minutes of the meeting of the **EVENTS & COMMUNITY ENGAGEMENT SUB COMMITTEE** held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 12th FEBRUARY, 2020**

PRESENT: **J Cansella (Vice-Chair),**
Councillors: N Jones; K Conroy; C Woods
Officials: D Shingleton
K Younghusband, Events and Projects Officer;

ECE90.19-20 **APOLOGIES FOR ABSENCE**
Apologies had been received from:

Councillor K Graham
Councillor D Farry

ECE91.19-20 **MEMBERS DISPENSATION**
There were no member dispensations in relation to any item of business on the agenda.

ECE92.19-20 **DECLARATIONS OF INTEREST**
No declarations of interest had been received.

ECE94.19-20 **PUBLIC PARTICIPATION**
No members of the public were present

ECE95.19-20 **MINUTES**
The Minutes of the following Meeting were agreed as a true and accurate record with the amendment that Councillor K Graham did not attend the meeting but had submitted apologies.

Events & Community Engagement Sub-Committee - 5th December 2019

ECE96.19-20 **UPDATE ON CHRISTMAS LIGHTS EXPENDITURE 2019**
Karen reported that although final costs for electricity had not yet been received, the total cost for the provision of Christmas Lights in 2019 would be in the region of £16,000. Although this seemed high, the figure included a number of one off costs to fit timers and brackets to the various lighting columns throughout the corridors (approximately £6,000) to accommodate the old lights. The budget for next years lights would be £10,000. This would need to include the hire of the new Christmas lights, electricity charges and the hire of a hoist to erect the lights and take them back down again. There would also be a charge for repairing or replacing the old Christmas Tree which it had previously been agreed would be situated next to Ferryhill Station Toilets. An initial price for the repairs had come in from Festive Lighting at £1,750 plus £400 transport costs (£200 delivery each way) i.e. a total cost of £2,150. Competitive prices were being sought.

Councillor Cansella queried whether all of the old lights had been used in the corridors in 2019. Karen confirmed that they had been. Councillor Cansella queried which lights were in storage at Mainsforth Sports Complex as Councillor Jones had observed a number of lights in a container when he visited the site.

Karen agreed to speak to the Works Manager to determine which lights these were and if they could be recycled.

Karen also agreed to speak to the Works Manager to source costings to plant real Christmas trees in various locations identified locations around the Town.

It was **Recommended** that:

- a) Karen liaises with the Works Manager to investigate the best option for either repairing, replacing or planting a real tree at the Station Toilets in 2020;
- b) Karen liaises with the Works Manager to determine what lights are in storage at Mainsforth Sports Complex;
- c) The Works Manager investigates options to ensure that the best deal is secured when hiring the hoist.

ECE97.19-20

CHARGES FOR SHOW RIDES AT SPRING FUN FAIR AND SUMMER FAYRE

Keith Turner Snr and Keith Turner Jnr were in attendance at the meeting to discuss the various options for providing show rides at the Summer Fayre 2020. Unfortunately, Paul Evans and Robert Pounder were unavailable to attend the meeting to discuss options for the Spring Fun Fair, but had submitted a number of suggestions.

Summer Fayre 2020

It was agreed that Turners be charged £500 per day for the Summer Fayre on the 15th and 16th August 2020 (Total of £1,000.00) with the proviso that the Company only charge £2 per ride at the event. The show rides would form part of a much larger event being organised by the Town Council, to include a stage with local bands performing, and a display of local talents including horticultural exhibits, arts & crafts, home produce etc.

Spring Fun Fair 2020

It was agreed that Karen continue to negotiate with Paul Evans for the provision of show rides at the Spring Fun Fair on 18th and 19th April 2020. The aim was to reduce the cost of the rides to the public to between £1 and £2 with the Company paying a fee of between £200 and £300 to the Town Council, for use of the land.

The difference in the fees charged to the two show ride providers was due to the time of year, the price of the rides charged to residents, and the fact that the Town Council would be putting on a larger event at the Summer Fayre, which it was envisaged would attract more footfall in the Town Centre, where as no such event was being organised by the Town Council for the Spring Fair.

It was **Recommended** that:

- a) Turners be charged £500 per day for the provision of show rides at the Summer Fayre on the 15th and 16th August 2020 (Total of £1,000.00) with the proviso that the Company only charge £2 per ride at the event;
- b) Karen continues to negotiate with Paul Evans regarding the charges to be levied for the show rides at the Spring Fun Fair.

EC98.19-20

CONSIDER DRAFT PROGRAMME OF EVENTS FOR 2020-2021

Members agreed the Draft Programme of Events for 2020-2021 with the inclusion of a Halloween Event, Colour Run Event and amalgamation of the Summer Fayre and Ferryfest Events to also include a show of local talents, including horticultural and arts& crafts etc. (attached).

It was **Recommended** that:

- the Draft Programme of Events for 2020-2021 is approved with the inclusion of a Halloween Event, Colour Run Event and amalgamation of the Summer Fayre and Ferryfest Events to also include a show of local talents, including horticultural and arts& crafts etc.;
- that several members of the public (no more than 11) are recruited to form a steering group, to look at specific elements of the Summer Gala, and in particular the hire of bands performing on stage at the event, and marketing and promotional arrangements for the event. All suggestions to be agreed by the Events & Community Engagement Sub-Committee.

EC99.19-20

UPDATE ON EVENTS BEING HELD DURING APRIL AND MAY 2020

Karen reported that all arrangements were in place for the Easter Egg Hunt at the Surtees Doorstep Green on Thursday, 9th April. Councillor Cansella commented that it would be nice to see all members of the Sub-Committee attend and assist with the event.

Plans for a Celebratory Event to Celebrate the 75th Anniversary of VE Day on Friday, 8th May were still very much in their infancy however, Karen had drawn up a programme for the day to include a service in the garden with a number of readings and a piper and bugler. Plans to replicate the original VE Day photograph of Ferryhill, with over 75s congregating in the Town Hall Garden, and other residents congregating in the Market Place, and to link with Approach Too to engage local children and young people in the event were also being explored as was the option to host afternoon teas.

Invites had been sent out for the Annual Town Meeting which would be taking place at 6.00pm on Thursday, 14th May at St. Luke's Parish Centre.

It was **Recommended** that:

- a) The Events & Projects Officer submits a Road Closure Application to Durham County Council for the 75th Anniversary of VE Day Celebration Event taking place on 8th May 2020, and enlists support from Stanley Events to provide traffic management for the duration of the event.

With no further business to discuss the Chair officially closed the Meeting at 7.30pm

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....