

PRESENT: Councillor: **D. Farry** (Chair)
Councillors: C. Atkinson; J. Cansella; K Conroy; K. Graham; N. Jones
Officials: K. Younghusband, Grants and Projects Officer

ECE01.18-19 APPOINTMENT OF CHAIRMAN

As this was the first meeting of the Sub-Committee, the Chairman of the Council, Councillor D. Farry, took the Chair for the election of Chairman.

Members agreed to appoint Councillor Farry as Chairman of the Events & Community Engagement Sub-Committee.

It was RECOMMENDED that Councillor D. Farry be appointed Chairman of the Events & Community Engagement Sub-Committee for the municipal year 2018/19.

ECE02.18-19 APPOINTMENT OF VICE-CHAIRMAN

Members agreed to appoint Councillor Cansella as Vice Chairman of the Events & Community Engagement Sub-Committee.

It was RECOMMENDED that Councillor Cansella be appointed Vice-Chairman of the Events Management Sub-Committee for the municipal year 2018/19.

ECE03.18-19 APOLOGIES FOR ABSENCE

Apologies had been received from Councillor L Smith and Councillor R Smith.

ECE04.18-19 MEMBERS DISPENSATION

There were no member dispensations in relation to any item of business on the agenda.

ECE05.18-19 DECLARATIONS OF INTEREST

No declarations of interest had been received.

ECE06.18-19 PUBLIC PARTICIPATION

There were no members of the public present so no questions were raised.

ECE07.18-19 TERMS OF REFERENCE FOR THE EVENTS & COMMUNITY ENGAGEMENT SUB-COMMITTEE

The Grants and Projects Officer had submitted a report enclosing Draft Terms of Reference for the new Events & Community Engagement Sub-Committee, which incorporated the original Terms of Reference for both of the previous Sub-Committees i.e. Events Management Sub-Committee and Community Engagement Sub-Committee.

Ordinarily Membership of the new Sub-Committee would be 6, maintaining a 4:2 political split, with members being chosen at the Annual Meeting of the Town Council in May each year. As the two Sub-Committees had merged it had been agreed at the Town Council Meeting held on 17th October to retain a Membership of 10 (6:4 political split) until the May 2019 meeting, when it would revert back to 6 members only. Members approved the Terms of Reference for the new Sub-Committee on this basis.

It was RECOMMENDED that the Terms of Reference for the Events & Community Engagement Sub-Committee be approved.

ECE08.18-19 MINUTES

The Minutes of the following Meetings were agreed as a true and accurate record:

- Events Management Sub-Committee - 24th October 2018
- Community Engagement Sub-Committee - 10th July 2018

ECE09.18-19 FERRYFEST MUSIC FESTIVAL UPDATE

The Grants and Projects Officer had submitted a report regarding proposals for the Town Council to host a Ferryfest Music festival at Dean Bank Recreation Park on Saturday, 6th July 2019.

To ensure that all health and safety aspects relating to the event were addressed, employing a professional company to co-ordinate the event was considered important.

To ensure that some of the very best Tribute Bands performing at the event were booked, the preferred option was to book the bands through a music agent who had better access, and was better informed over who the best bands to book would be.

To be able to cover the costs associated with hosting the event it was important that the event be ticketed. In line with the price of other similar music festivals in the area, it was proposed that £15.00 be charged for early bird tickets during March and April, and that £20.00 be charged thereafter. Various options for selling the tickets would be considered including using online payment methods and the possibility of Councillors taking a number of tickets to sell to local residents in their wards.

It was RECOMMENDED that:

- a. the Town Council hosts a Ferryfest Music Event on Saturday, 6th July at Dean Bank Recreation Park;
- b. Stanley Events be appointed to undertake the management of the Ferryfest Music Event;
- c. Devil Management be appointed to organise the Bands performing at the Ferryfest Music Event and that a 50% payment of £7,500 be authorized to book the bands for the event;
- d. funding for the event be sought via sale of tickets (i.e. by charging £15.00 for early bird tickets and then £20.00 for standard price tickets), external grant funding (i.e. £4,000 via Councillor Makepeace’s Neighbourhood Budget Monies and that a maximum of £7,500 be used from the Town Council’s Events Budget;
- e. that a report be presented to full Town Council in December for information only.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....