

Minutes of the **COMMUNITY SERVICES COMMITTEE** held on **TUESDAY, 13 December 2022** at **6.00 pm** at **Ferryhill Town Hall**.

PRESENT: Councillor: C Bihari (Chair)

Councillors: C. Atkinson, S. Bowron, B. Lamb, J. Lamb, J. Makepeace, J. Quinn

Officials: D Anderson, Town Clerk
E Clark, Works Manager
S Hewitson, Committees & Civic Administrator

CS.10.22-23 APOLOGIES FOR ABSENCE

Apologies were received from Councillors D Farry.

Councillors K Tinkler and C Woods were not in attendance.

CS.11.22-23 DECLARATIONS OF INTEREST

There were no declarations of interest declared.

CS.12.22-23 MEMBERS DISPENSATION

There were no members' dispensations in relation to any item of business on the agenda.

CS.13.22-23 PUBLIC PARTICIPATION

There were no members of the public present.

CS.14.22-23 CHRISTMAS LIGHTS – CANOPY, TOWN HALL GARDEN

Consideration was given to a report which had been previously circulated in respect of the proposed installation of Christmas canopy lights in the Town Hall garden.

RESOLVED That the update report be noted and a further report be submitted when full costings had been ascertained.

CS.15.22-23 ALLOTMENTS

Consideration was given to a report which had been previously circulated.

With regards to Storehouse Allotments, Councillor J Quinn suggested that a site visit be arranged for members to visit this allotment site. It was also suggested by the Clerk that an update report be brought back to Council and the best time for this would be after the end of the financial year when the new rents are due.

RESOLVED

1. That the information be noted
2. That a report be brought back to Council regarding Davy Street/Brunel Street Allotments once information had been received from Livin.
3. That the tenancy agreements be reviewed.
4. That a site visit be arranged to Storehouse Allotments for members

CS.16.22-23 WORKS MANAGERS REPORT

Consideration was given to the Works Manager’s quarterly report, which had previously been circulated, looking back on the Autumn period, September to November and setting out planned work for the Winter period, December to February.

Councillor B Lamb queried pest control on allotment sites, the Works Manager confirmed that there is a rolling programme for pest control, currently only 1 member of staff is trained to do this, however she is in the process of completing a training course, treatment is planned for the sites.

Councillor J Makepeace questioned old Christmas lights being kept in storage, Miss E Clark advised members that she was about to start an inventory of everything in Council containers and will report back to the next meeting.

RESOLVED That the report be received.

There being no further business the meeting was closed at 7.10pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....