

Minutes of the Community Services Committee meeting of the **COUNCIL** held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 5th DECEMBER 2018**.

PRESENT: Councillor: K. Graham (Chair)

Councillors: G. Barker, D. Farry, N Jones, J. Makepeace, Z. Roddam and M. Walton

Officials: D. Shingleton, Acting Town Clerk
R. Seymour, Works Manager

CS23.18-19 APOLOGIES FOR ABSENCE

Apologies were received from Councillors C. Atkinson, K. Conroy and M. Seymour.

CS24.18-19 MEMBERS DISPENSATION

There were no members dispensations in relation to any item of business on the agenda.

CS25.18-19 DECLARATIONS OF INTEREST

There were no declarations of interest.

CS26.18-19 PUBLIC PARTICIPATION

There were no members of the public present.

CS27.18-19 MINUTES

It was

RESOLVED

That the minutes of the meeting held on 3rd October 2018 be agreed as a true and accurate record.

CS28.18-19 SUB COMMITTEE MINUTES

It was

RESOLVED that the minutes of the following meetings be received:

Community Engagement Sub-Committee	-	10 th July 2018
Events Management Sub Committee	-	5 th September 2018
Events Management Sub-Committee	-	24 th October 2018

CS29.18-19. ENVIRONMENT REPORT

Consideration was given to the report from the Works Manager.

RESOLVED

That the report be received.

CS30.18-19 ALLOTMENTS REPORT

Consideration was given to the report from the Works Manager. Councillor Farry asked for the latest position regarding the administrative decisions made following the return to the Council of the management of East End Allotments. The Acting Town Clerk said that new documentation had been prepared, including a tenancy agreement, Self Management (formerly Trustees) agreement and a document covering all rules and regulations of tenancy.

A verbal update was given on the meeting of the Allotments Sub-Committee held on 3 December 2018 which was well attended by representatives of the allotment sites. Various issues had been raised, and Councillors Jones and Makepeace have agreed to visit each site with the Works Manager to see for themselves the current situation. The next meeting of the Sub-Committee is planned for 4 March 2019.

There are still issues with East End Allotments and the Acting Town Clerk is addressing these.

It was **RESOLVED** that the report be received and the current situation noted.

CS31.18-19 HEALTH AND SAFETY INSPECTIONS REPORT

Consideration was given to the report from the Works Manager.

It was **RESOLVED** that the report be received.

CS32.18-19 GRANTS OF GRAVE SPACE

It was **RESOLVED** that the details of grave spaces issued, which were listed on the Agenda, be noted.

There being no further business the meeting was closed at 7.25pm

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....