

Minutes of the Community Services Committee meeting of the **COUNCIL** held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 6<sup>th</sup> JUNE 2018.**

**PRESENT:** Councillor: K. Graham Chair)

**Councillors:** C. Atkinson; Z Roddam; M Walton; K Conroy; N Jones  
J. Makepeace; D. Farry

**Officials:** D. Snowball, Town Clerk  
R. Seymour, Works Manager

**CS01.17-18 APPOINTMENT OF CHAIRMAN**

As this was the first meeting of this committee and the Chairman of the Council was not present the vice chairman of the council, Councillor D. Farry, took the chair for the election of Chairman.

It was proposed by Councillor M. Walton and seconded by Councillor Z. Roddam that Councillor K. Conroy be nominated for the position of Chairman.

It was also proposed by Councillor D. Farry and seconded by Councillor N. Jones that Councillor K. Graham be nominated for the position of Chairman. Following a tied vote of four each, councillor D. Farry, used his casting vote for Councillor Graham.

**RESOLVED;** that Councillor K. Graham be appointed Chairman of the Community Services Committee for the municipal year 2018/19

**CS 02.17-18 APPOINTMENT OF VICE-CHAIRMAN**

It was proposed by Councillor M. Walton and seconded by Councillor C. Atkinson that Councillor K. Conroy be nominated for the position of Vice Chairman.

It was also proposed by Councillor D. Farry and seconded by Councillor N. Jones that Councillor J. Makepeace be nominated for the position of Vice Chairman.

Following a tied vote of four each the chair used his casting vote for councillor J. Makepeace.

**RESOLVED;** that Councillor J. Makepeace be appointed Vice Chairman of the Community Services Committee for the municipal year 2018/19

**CS03.17-18 APOLOGIES FOR ABSENCE**

Apologies were received from Councillor M. Seymour

Apologies were not received from Councillor G. Barker who did not attend the meeting.

**CS04.17-18 MEMBERS DISPENSATION**

There were no members dispensations in relation to any item of business on the agenda.

CS05.17-18 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

CS06.17-18 **PUBLIC PARTICIPATION**

There were no public questions in relation to any item of business on the agenda.

CS07.17-18 **CONSIDER AND AGREE THE COMMUNITY SERVICES FINAL TERMS OF REFERENCE FOR FULL COUNCIL APPROVAL**

Members considered the Terms of Reference of this committee, previously circulated.

Following discussion a number of proposed amendments to the Terms of Reference were agreed to submit to Council for consideration;

- a) In paragraph one in lines two and three remove '**will include the mayor and or deputy mayor and not more than eight other**' and insert '**will be 10**'
- b) In paragraph two delete '**at least six times per year**' and add in '**bi monthly**' and delete '**in advance of**' and insert '**at**'.
- c) In paragraph 3 delete '**to**' and delete '**received by the council at each full council meeting**' and insert '**presented to the next Ordinary Meeting of Council**'.

**RESOLVED**

That the proposed amendments to the Terms of Reference are submitted to Council for consideration.

CS08.17-18 **CONSIDER AND AGREE THE SUB COMMITTEE, WORKING GROUP AND FRIENDS OF GROUPS TERMS OF REFERENCE FOR ALL THAT REPORT BACK TO THE COMMUNITY SERVICES COMMITTEE**

Members considered the Terms of Reference for the Sub committees, Working groups and Friends of Groups of this Committee, previously circulated. During discussion councillor K .Conroy mentioned that the Terms of Reference should be agreed by the parent committee and requested for this to be minuted.

The Clerk also explained that he would be adding to the minutes that he had advised the committee that the correct way to set the terms of reference and that advice was being ignored.

Councillor D. Farry proposed and Councillor J. Makepeace seconded that the terms of reference and delegated powers to be considered at the initial meeting of the sub committees, working groups and friends of. The Clerk explained that no delegated powers had been discussed or included at this point in time.

Councillor K. Conroy requested a named vote.

<b>FOR</b>	<b>AGAINST</b>	<b>ABSTAIN</b>	<b>NOT PRESENT</b>
J. Makepeace	K. Conroy		G. Barker
D. Farry	M. Walton		M. Seymour
N. Jones	C. Atkinson		
K. Graham	Z. Roddam		
<b>4</b>	<b>4</b>	<b>0</b>	<b>2</b>

The Chair used her casting vote for this proposal, the proposal was therefore agreed.

### **RESOLVED**

That the terms of reference and delegated powers to be considered at the initial meetings of the sub committees, working groups and friends groups.

#### **CS09.17-18. ENVIRONMENT REPORT**

Members considered the report from the works manager and discussed the options available for the Cantilever Swing currently located in King Georg 'V' park; that is the subject of constant vandalism.

Councillor D. Farry moved, and councillor N. Jones seconded, to accept the report recommendation 'B' to accept the report and that this council considers the options of moving the Cantilever Swing to Mainsforth Sports Complex and that the Grants Officer explores all possible avenues of funding to create a skate park in the area where the Cantilever Swing is presently located and brings a report to council with an update in July.

### **RESOLVED**

That the report is received and that the Grants Officer explores all possible avenues of funding to create a skate park in the area where the Cantilever Swing is presently located and brings a report to Council with an update in July.

#### **CS10.17-18 ALLOTMENTS REPORT**

Members considered the report provided by the works manager and Councillor D. Farry proposed to move the recommendation and councillor J. Makepeace seconded this and it was unanimously agreed.

### **RESOLVED**

That members receive the report.

#### **CS11.17-18 HEALTH AND SAFETY INSPECTION REPORT**

Members considered the report provided by the works manager and Councillor D. Farry proposed to move the recommendation and councillor J. Makepeace seconded this and it was unanimously agreed.

### **RESOLVED**

That members receive the report.

There being no further business the meeting was closed at 6.40pm

**CERTIFIED AS A TRUE RECORD**

*CHAIR*.....

*DATE*.....