

Tendering and Quotes arrangements

It was noted that all audits had received full assurance, apart from Capital Project which had received limited assurance.

The opinion of the Internal Auditor was that the overall level of assurance was moderate for the internal control environment during the year. This was due to one audit only where there was evidence of non-compliance with a specific Internal Control (failure to comply with Standing Orders) which could affect others areas of the activities of the Council.

Detailed consideration was given to the Capital Project audit report. The following amendments were suggested to the Capital Project recommendations to give clarification to Members involvement in the tendering process and to strengthen internal control:-

- 1. Members are not involved in the tendering process, other than agreeing the process to be followed (within Standing Orders, Financial Regulation and procurement legislation) and either ‘approving’ or ‘not approving’ the recommendations of officers at the conclusion of the process, so as to show independence and impartiality and not leave themselves and the Council open to criticism and possible legal challenge.

- 5. That Members are not involved in the tendering process, as outlined in 1 above, unless they have attended training in relation to procurement and their roles within the process organised by the Town Council.

The Internal Auditor advised that he would carry out a follow up audit on the Capital Project Audit in a couple of months, to see what progress had been made from the recommendations

RESOLVED That the report of the Internal Auditor be noted and its conclusion be agreed, subject to the above amendments to the recommendations of the Capital Project audit.

CG.9.21-22 AUDIT PLAN 2022/23

Consideration was given to a report, which had previously been circulated, setting out the audit plan for 2022/23.

RESOLVED That the audit plan for 2022/23 be approved.

There being no further business the meeting was closed at 3.00 pm

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....