



Ferryhill Town Council

Town Hall, Ferryhill, County Durham, DL17 8JL

Telephone: (01740) 652157

Website: <http://www.ferryhill.gov.uk>

Email: enquiries@ferryhill.gov.uk

Dear Councillor,

I Hereby Summon You to attend a Meeting of the Resources Committee, 6.00PM on Wednesday, 22nd June 2022, the meeting will be held at Ferryhill Town Hall, Chapel Terrace, Ferryhill, Co Durham, DL17 8JL

Dated 16th June 2022

A handwritten signature in black ink, appearing to read 'D Anderson', is written over a light blue rectangular background.

David Anderson
Town Clerk

Membership: Councillors C Atkinson, P Atkinson, C Bihari, K Conroy, P Donald, D Farry, L Fellows, S Jones, J Makepeace, K Tinkler.

AGENDA

- 1. Election of Chairman**
- 2. Apologies for Absence**
- 3. Election of Vice Chairman**
- 4. Declarations of Interest**
To invite members to declare any interest they may have.
- 5. Members Dispensation**
To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
- 6. Public Participation (Subject to Public Participation Policy)**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the

Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

7. Statement of Accounts and Income

To approve the statement of accounts and income

8. Review of Grounds Maintenance Machinery

To consider the attached report.

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ALLSTAR Allstar Business Solutions <i>Petrol & Diesel 23/03/22</i>	30/03/2022	E2015190972	1	137.93	0.00	137.93	0.00
Authorised:					0.00	137.93	
							Above paid on 13/04/2022 by Direct Debit DDR09
ALLSTAR Allstar Business Solutions <i>Diesel 7 & 8/4/22</i>	13/04/2022	E2015263706	1	348.65	0.00	348.65	0.00
Authorised:					0.00	348.65	
							Above paid on 27/04/2022 by Direct Debit DDR24
ANGL Anglian Water Business (National) Ltd <i>Water to DBRP to 21/3</i>	22/03/2022	21005291002-MAR22	1	21.16	0.00	21.16	0.00
Authorised:					0.00	21.16	
							Above paid on 12/04/2022 by Direct Debit DDR08
ANGL Anglian Water Business (National) Ltd <i>Sewerage Charges 22/23 Car Pk</i>	29/03/2022	31156811001-22/23	1	728.23	0.00	728.23	0.00
Authorised:					0.00	728.23	
							Above paid on 20/04/2022 by Direct Debit DDR13
ANGL Anglian Water Business (National) Ltd <i>Est Water Msfth to 31/3</i>	06/04/2022	21024844002-APR22	1	29.41	0.00	29.41	0.00
Authorised:					0.00	29.41	
							Above paid on 22/04/2022 by Direct Debit DDR14
ANGL Anglian Water Business (National) Ltd <i>Est Water TC Toilets to 31/3</i>	06/04/2022	31124110001-APR22	1	53.23	0.00	53.23	0.00
Authorised:					0.00	53.23	
							Above paid on 22/04/2022 by Direct Debit DDR15
ANGL Anglian Water Business (National) Ltd <i>Est Water T Hall to 31/3</i>	06/04/2022	22024027002-APR22	1	226.16	0.00	226.16	0.00
Authorised:					0.00	226.16	
							Above paid on 22/04/2022 by Direct Debit DDR16

Continued over page

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ANGL Anglian Water Business (National) Ltd							
<i>Est Water Paxton Allot to 31/3</i>	06/04/2022	88888934662-APR22		36.94	0.00	36.94	0.00
Authorised:			1				
					0.00	36.94	
				Above paid on 22/04/2022 by Direct Debit DDR17			
ANGL Anglian Water Business (National) Ltd							
<i>Sewerage charges 22/23 Ckt Pav</i>	06/04/2022	22784851001-APR22		6.87	0.00	6.87	0.00
Authorised:			1				
					0.00	6.87	
				Above paid on 22/04/2022 by Direct Debit DDR18			
ANGL Anglian Water Business (National) Ltd							
<i>Est Water KG to 31/3</i>	06/04/2022	21005291004-APR22		7.25	0.00	7.25	0.00
Authorised:			1				
					0.00	7.25	
				Above paid on 22/04/2022 by Direct Debit DDR19			
ANGL Anglian Water Business (National) Ltd							
<i>Est Water St Toilets to 31/3</i>	06/04/2022	21005291006-APR22		9.45	0.00	9.45	0.00
Authorised:			1				
					0.00	9.45	
				Above paid on 22/04/2022 by Direct Debit DDR20			
ANGL Anglian Water Business (National) Ltd							
<i>Est Water Cemetery to 31/3</i>	06/04/2022	21024844001-APR22		12.55	0.00	12.55	0.00
Authorised:			1				
					0.00	12.55	
				Above paid on 22/04/2022 by Direct Debit DDR21			
ANGL Anglian Water Business (National) Ltd							
<i>Sewerage charges 22/23 Msfth</i>	06/04/2022	22571891001-APR22		23.57	0.00	23.57	0.00
Authorised:			1				
					0.00	23.57	
				Above paid on 22/04/2022 by Direct Debit DDR22			
ARCO Arco Limited							
<i>Safety Boots</i>	13/04/2022	943510568		32.54	0.00	32.54	0.00
Authorised:			1				
<i>Trousers & Hi Vis Jacket</i>	21/04/2022	943541774		42.44	0.00	42.44	0.00
Authorised:			1				
					0.00	74.98	
				Above paid on 29/04/2022 by Online Payment Ref ARCO			

Continued over page

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
BAMINI B & A Mini Digger Hire Ltd							
<i>Service pedestrian mower</i>	01/04/2022	INV-0134	1	84.00	0.00	84.00	0.00
Authorised:							
<i>Service pedestrian mower</i>	01/04/2022	INV-0135	1	84.00	0.00	84.00	0.00
Authorised:							
<i>Service & repair stag mower</i>	01/04/2022	INV-0136	1	195.84	0.00	195.84	0.00
Authorised:							
<i>Repairs to tractor</i>	13/04/2022	INV-0162	1	593.76	0.00	593.76	0.00
Authorised:							
					0.00	957.60	
Above paid on 29/04/2022 by Online Payment Ref BAMINI							
BISHMIDD Bishop Middleham Plant & Recycling Ltd							
<i>Hire enclosed skip</i>	15/04/2022	BMPR/066/BW	1	276.00	0.00	276.00	0.00
Authorised:							
<i>Hire enclosed skip</i>	15/04/2022	BMPR/067/BW	1	276.00	0.00	276.00	0.00
Authorised:							
					0.00	552.00	
Above paid on 29/04/2022 by Online Payment Ref BISHMIDD							
CARRS Carrs Billington Agriculture							
<i>Faceshields & nitrile gloves</i>	13/03/2022	426952	1	49.41	0.00	49.41	0.00
Authorised:							
<i>Protective Suit</i>	20/03/2022	427117	1	9.84	0.00	9.84	0.00
Authorised:							
<i>Stihl Brushcutter</i>	08/04/2022	427554	1	657.60	0.00	657.60	0.00
Authorised:							
					0.00	716.85	
Above paid on 14/04/2022 by Online Payment Ref CARRS							
CDALC Co Durham Association of Local Councils							
<i>Subscription Charge 2022/23</i>	19/04/2022	34/23	1	1,218.88	0.00	1,218.88	0.00
Authorised:							
					0.00	1,218.88	
Above paid on 29/04/2022 by Online Payment Ref CDALC							
CLOU Cloudy IT Limited							
<i>Rialtas Server Hosting Apr 22</i>	01/04/2022	INV-1008	1	108.00	0.00	108.00	0.00
Authorised:							
					0.00	108.00	
Above paid on 14/04/2022 by Online Payment Ref CLOU							
CLR CLR Law							
<i>HR Advice</i>	20/04/2022	2019	1	166.80	0.00	166.80	0.00
Authorised:							
					0.00	166.80	
Above paid on 29/04/2022 by Online Payment Ref CLR							

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CNH CNH Industrial Capital							
<i>47th Payment purchase machines</i>	14/06/2021	A1A37757-APR22		890.38	0.00	890.38	0.00
			1				
Authorised:					0.00	890.38	
							Above paid on 14/04/2022 by Direct Debit DDR10
CO-OP Co-op Bank plc							
<i>Service Charges 16/2 to 17/3</i>	17/03/2022	60		26.30	0.00	26.30	0.00
			1				
Authorised:					0.00	26.30	
							Above paid on 05/04/2022 by Direct Debit DDR05
CO-OP Co-op Bank plc							
<i>Online Banking & BACS Fees-Mar</i>	01/04/2022	42907		63.42	0.00	63.42	0.00
			1				
Authorised:					0.00	63.42	
							Above paid on 19/04/2022 by Direct Debit DDR11
CO-OPSALS The Co-operative Bank							
<i>April Salaries</i>	14/04/2022	14/04/2022		17,948.73	0.00	17,948.73	0.00
			1				
Authorised:					0.00	17,948.73	
							Above paid on 14/04/2022 by Online Payment Ref CO-OPSALS
CORO Corona Energy							
<i>Gas to 8 Chapel Tce to 1/3</i>	14/03/2022	20444941-8CHTCE-FEB2		84.45	0.00	84.45	0.00
			1				
Authorised:							
<i>Gas to Sp Facility to 1/3</i>	14/03/2022	20444941-SPFSC-FEB22		351.53	0.00	351.53	0.00
			1				
Authorised:							
<i>Gas to T Hall to 1/3</i>	14/03/2022	20444941-TH-FEB22		88.46	0.00	88.46	0.00
			1				
Authorised:					0.00	524.44	
							Above paid on 04/04/2022 by Direct Debit DDR03
CORP Corporate Insignia							
<i>Nameplate - Cllr S Jones</i>	29/03/2022	218083		19.08	0.00	19.08	0.00
			1				
Authorised:					0.00	19.08	
							Above paid on 14/04/2022 by Online Payment Ref CORP

Continued over page

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
CROX							
Croxdale Service Station							
<i>MOT MW68 MYF</i>	15/03/2022	2048371	1	45.00	0.00	45.00	0.00
Authorised:							
<i>Radiator repairs to NU17 TWL</i>	22/03/2022	2048513	1	469.26	0.00	469.26	0.00
Authorised:							
					0.00	514.26	
Above paid on 14/04/2022 by Online Payment Ref CROX							
DCC							
Durham County Council							
<i>Winter bedding plants</i>	15/02/2022	252913041	1	3,540.00	0.00	3,540.00	0.00
Authorised:							
<i>Summer bedding & h baskets</i>	07/04/2022	252925540	1	10,647.60	0.00	10,647.60	0.00
Authorised:							
					0.00	14,187.60	
Above paid on 14/04/2022 by Online Payment Ref DCC							
DEFTY							
R Defty							
<i>Keys, lock, draught excluder</i>	31/03/2022	4467	1	53.35	0.00	53.35	0.00
Authorised:							
					0.00	53.35	
Above paid on 14/04/2022 by Online Payment Ref DEFTY							
EAST							
East Durham College							
<i>Spraying courses - BT & ST</i>	30/03/2022	0000052060	1	930.00	0.00	930.00	0.00
Authorised:							
					0.00	930.00	
Above paid on 14/04/2022 by Online Payment Ref EAST							
EDF							
EDF Energy Customers plc							
<i>Electric St Toilets to 1/3</i>	14/03/2022	5246476847-FEB22-	1	9.62	0.00	9.62	0.00
Authorised:							
					0.00	9.62	
Above paid on 11/04/2022 by Direct Debit DDR07							
EDF							
EDF Energy Customers plc							
<i>Electric DB Bungalow to 31/3</i>	06/04/2022	8559457477-APR22	1	30.37	0.00	30.37	0.00
Authorised:							
					0.00	30.37	
Above paid on 25/04/2022 by Direct Debit DDR23							

Continued over page

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
EXPRESS							
Express Motor Factors (NE) Ltd							
<i>Wiper blades</i>	13/04/2022	DI148338	1	15.77	0.00	15.77	0.00
Authorised:					0.00	15.77	
Above paid on 29/04/2022 by Online Payment Ref EXPRESS							
FERRY							
Ferrydec Ltd							
<i>Stain, brush, roller-benches</i>	31/03/2022	221121	1	36.00	0.00	36.00	0.00
Authorised:					0.00	36.00	
Above paid on 14/04/2022 by Online Payment Ref FERRY							
FIORI							
FIORI							
<i>Thank you bouquet-Mayor</i>	12/04/2022	12/04/22	1	30.00	0.00	30.00	0.00
Authorised:					0.00	30.00	
Above paid on 14/04/2022 by Online Payment Ref FIORI							
GATE							
The Mayor of Gateshead							
<i>2 Tkts Mayor's Charity Ball</i>	17/03/2022	17/03/22	1	90.00	0.00	90.00	0.00
Authorised:					0.00	90.00	
Above paid on 29/04/2022 by Online Payment Ref GATE							
GMB							
GMB							
<i>Union Conts April 2022</i>	14/04/2022	GMBAPR22	1	29.14	0.00	29.14	0.00
Authorised:					0.00	29.14	
Above paid on 29/04/2022 by Online Payment Ref GMB							
GREN							
Grenke Leasing Ltd							
<i>Quarterly Photocopier Rental</i>	22/03/2022	0000169088/2022	1	322.81	0.00	322.81	0.00
Authorised:					0.00	322.81	
Above paid on 05/04/2022 by Direct Debit DDR04							
HMRC							
HMRC Cumbernauld							
<i>Tax & NI April 2022</i>	14/04/2022	TAX&NIAPR22	1	6,108.70	0.00	6,108.70	0.00
Authorised:					0.00	6,108.70	
Above paid on 29/04/2022 by Online Payment Ref HMRC							

Continued over page

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
KWIK Kwik Cabs <i>Dep Mayor's taxis-Nov & Mar</i>	31/03/2022	KC2008		60.00	0.00	60.00	0.00
Authorised:			1				
					0.00	60.00	
				Above paid on 14/04/2022 by Online Payment Ref KWIK			
LLOYD Lloyd Limited <i>Service & repair Toro mower</i>	04/04/2022	542703		815.94	0.00	815.94	0.00
Authorised:			1				
<i>Service & repair Toro mower</i>	04/04/2022	542704		893.94	0.00	893.94	0.00
Authorised:			1				
<i>Battery for Mower</i>	07/04/2022	542862		152.34	0.00	152.34	0.00
Authorised:			1				
<i>Repair mower</i>	21/04/2022	543469		39.00	0.00	39.00	0.00
Authorised:			1				
					0.00	1,901.22	
				Above paid on 29/04/2022 by Online Payment Ref LLOYD			
MAST Mastercopy Limited <i>Photocopies to 15/4/22</i>	15/04/2022	212105		46.45	0.00	46.45	0.00
Authorised:			1				
					0.00	46.45	
				Above paid on 29/04/2022 by Online Payment Ref MAST			
MRM MRM Fabrications <i>Removal & reps to bus shelter</i>	20/04/2022	05125		120.00	0.00	120.00	0.00
Authorised:			1				
					0.00	120.00	
				Above paid on 29/04/2022 by Online Payment Ref MRM			
NEREO North East Regional Employers Org. <i>Advisory Service to 31/3/23</i>	22/04/2022	31733		354.00	0.00	354.00	0.00
Authorised:			1				
					0.00	354.00	
				Above paid on 29/04/2022 by Online Payment Ref NEREO			
NORM Normans of Billingham <i>Stationery</i>	31/03/2022	111966		49.26	0.00	49.26	0.00
Authorised:			1				
					0.00	49.26	
				Above paid on 14/04/2022 by Online Payment Ref NORM			

Continued over page

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
NOVU							
Novuna Business Finance							
<i>Rental of MW68 MYF</i>	04/04/2022	100/22/0025643-APR22		487.94	0.00	487.94	0.00
			1				
Authorised:					0.00	487.94	
							Above paid on 04/04/2022 by Direct Debit DDR02
NOVU							
Novuna Business Finance							
<i>Rental of MW70 EXF & MW70 MXP</i>	07/04/2022	100/22/0025087-APR22		719.98	0.00	719.98	0.00
			1				
Authorised:					0.00	719.98	
							Above paid on 07/04/2022 by Direct Debit DDR06
O2							
Telephonica UK Limited							
<i>Mobile Phones Charges to 17/04</i>	18/03/2022	12708434		168.74	0.00	168.74	0.00
			1				
Authorised:					0.00	168.74	
							Above paid on 01/04/2022 by Direct Debit DDR01
PENSION							
Durham County Pension Fund							
<i>Pension Conts April 2022</i>	14/04/2022	PENSIONAPR22		5,382.10	0.00	5,382.10	0.00
			1				
Authorised:					0.00	5,382.10	
							Above paid on 29/04/2022 by Online Payment Ref PENSION
PHOE							
Phoenix Software Limited							
<i>Office 365 Licences 2022/23</i>	04/04/2022	OP/1927511		3,503.52	0.00	3,503.52	0.00
			1				
Authorised:					0.00	3,503.52	
							Above paid on 14/04/2022 by Online Payment Ref PHOE
PITN							
Pitney Bowes Prepay Ltd							
<i>Refill postage machine</i>	02/04/2022	BI915850		170.00	0.00	170.00	0.00
			1				
Authorised:					0.00	170.00	
							Above paid on 14/04/2022 by Online Payment Ref PITN
PRU							
Prudential							
<i>AVC April 2022</i>	14/04/2022	AVCAPR22		50.00	0.00	50.00	0.00
			1				
Authorised:					0.00	50.00	
							Above paid on 29/04/2022 by Online Payment Ref PRU

Continued over page

List of Purchase Ledger Payments for Month 1

Supplier and Invoice Details	Invoice Date	Invoice No	Ledger	Amount Due	Discount	Amount Paid	Balance
ROWL Rowlandson Freemason Hall Co Limited							
<i>Drinks-Mayor's Civic Dinner</i>	01/04/2022	01805	1	236.84	0.00	236.84	0.00
Authorised:							
<i>70 Meals Mayor's Dinner 1/4</i>	01/04/2022	1122	1	1,253.00	0.00	1,253.00	0.00
Authorised:							
<i>Meeting Room Hire 6/4</i>	06/04/2022	1124	1	60.00	0.00	60.00	0.00
Authorised:							
					0.00	1,549.84	
				Above paid on 14/04/2022 by Online Payment Ref ROWL			
SAGE SAGE (UK) limited							
<i>Payroll Cover 2022/23</i>	01/04/2022	INV14396033	1	534.00	0.00	534.00	0.00
Authorised:							
					0.00	534.00	
				Above paid on 20/04/2022 by Direct Debit DDR12			
SHIN D.W. Shingleton							
<i>Finance & Accounts Support-Mar</i>	03/04/2022	173/MAR22	1	270.00	0.00	270.00	0.00
Authorised:							
					0.00	270.00	
				Above paid on 14/04/2022 by Online Payment Ref SHIN			
SMITHDER Smith of Derby Ltd							
<i>Service Town Hall clock</i>	12/04/2022	0000123030	1	280.80	0.00	280.80	0.00
Authorised:							
					0.00	280.80	
				Above paid on 29/04/2022 by Online Payment Ref SMITHDER			
STLUKE PCC Holy Trinity Cornforth & St Luke FH							
<i>Room hire- Annual Town Meeting</i>	08/04/2022	08/04/22	1	80.00	0.00	80.00	0.00
Authorised:							
					0.00	80.00	
				Above paid on 14/04/2022 by Online Payment Ref STLUKE			
SWDN South West Durham News CIC							
<i>Meetings advert in Chapter</i>	29/03/2022	21207	1	54.00	0.00	54.00	0.00
Authorised:							
<i>May Meetings Advert</i>	27/04/2022	21382	1	61.20	0.00	61.20	0.00
Authorised:							
					0.00	115.20	
				Above paid on 29/04/2022 by Online Payment Ref SWDN			

Continued over page

Time : 11:43

Current Account

Payments made between 01/04/2022 and 30/04/2022

<u>Date</u>	<u>Payment Reference</u>	<u>Payment Detail</u>	<u>Net Amount</u>	<u>VAT Amount</u>	<u>Total Amount</u>	<u>VAT Code</u>
Durham County Council						
01/04/2022	Std Ord	Council Tax - Swann House	151.13	0.00	151.13	
01/04/2022	Std Ord	Council Tax - Rough Furze	235.69	0.00	235.69	
01/04/2022	Std Ord	Rates Town Hall	117.60	0.00	117.60	
01/04/2022	Std Ord	Rates Cemetery & Lodge	91.68	0.00	91.68	
01/04/2022	Std Ord	Rates Market	58.80	0.00	58.80	
01/04/2022	Std Ord	Rates DB Sports Facility	293.20	0.00	293.20	
			948.10	0.00	948.10	
			948.10	0.00	948.10	

PAYMENTS GRAND TOTAL £75,605.13

Account Number Order

A/c Code	Account Name	Centre	Centre Name	Debit	Credit
101	Debtors			7,616.97	
105	VAT Control Account			3,899.13	
115	Loan				99,965.00
120	Investments			590,000.00	
201	Current Account			192,238.07	
202	Mayors Charity			4,369.42	
210	Petty Cash			50.00	
310	General Reserve				355,153.20
320	Earmarked Reserves			81,462.00	
321	Earmarked Reserve - Allotments				14,896.38
370	Useable Capital Receipts				97,808.00
515	PAYE/NI Control A/C			6,108.70	
516	Superannuation Control A/C			5,382.10	
517	UNISON Control A/C			14.00	
518	GMB Control A/C			29.14	
519	AVC Control A/C			50.00	
520	Wages Control A/C			17,948.73	
1000	Rents	201	Allotments		5,081.75
1000	Rents	204	Market		399.50
1000	Rents	207	Public Toilets-Town Centre		166.50
1000	Rents	301	Dean Bank Recreation Park		1.00
1001	Rents - 30 Market Street	225	30 Market Street		690.90
1003	Rents - Cricket Pavilion	302	Mainsforth Sports Complex		2,200.00
1006	Rents - Sports Facility	300	Dean Bank Sports Facility		1,750.00
1100	Fees and charges - Burials	210	Cemeteries		680.00
1101	Fees and charges - Football	300	Dean Bank Sports Facility		958.33
1107	Fees and charges - Electricity	207	Public Toilets-Town Centre		69.61
1107	Fees and charges - Electricity	300	Dean Bank Sports Facility		138.63
1108	Electricity - Solar Panels	110	Town Hall	107.29	
1109	Fees and charges - Gas	300	Dean Bank Sports Facility		60.12
1151	Grants Received	140	Community Events		9,500.00
1156	Donations	390	Mayor's Charity		50.00
1157	Fundraising	390	Mayor's Charity		774.30
1158	Contribution	201	Allotments		2.50
1177	Grants - King George Regen	120	Capital Finance		9,880.00
1202	Sales - Plants etc	205	Ferryhill In Bloom		395.83
1205	Sales - Parking Discs	208	Car Park-Market Place		7.50
1206	Sales - Dog Bags	202	Open Spaces		143.33
1252	Precept	125	Other Financial Services		267,503.00
1253	LCTRS Grant	125	Other Financial Services		73,402.00
1270	Insurance Costs Recovered	302	Mainsforth Sports Complex	180.00	
1270	Insurance Costs Recovered	370	General Expenses	424.72	

Continued over page

Ferryhill Town Council

Bank - Cash and Investment Reconciliation as at 30 April 2022

		<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>				
	1	30/04/2022 Current Account	7,500.00	
	1	30/04/2022 Public Sector Reserve Account	182,864.57	
	2	30/04/2022 Mayor's Charity	4,369.42	
				194,733.99
<u>Other Cash & Bank Balances</u>				
		Petty Cash	50.00	
				50.00
				194,783.99
<u>Receipts not on Bank Statement</u>				
	1	29/04/2022	1,442.00	
	1	29/04/2022	3.00	
	1	29/04/2022	171.00	
	1	29/04/2022	32.50	
	1	29/04/2022	5.00	
	1	29/04/2022	50.00	
	1	29/04/2022	25.00	
	1	29/04/2022	25.00	
	1	29/04/2022	120.00	
				1,873.50
				196,657.49
Closing Balance				
<u>All Cash & Bank Accounts</u>				
	1	Current Account		192,238.07
	2	Mayors Charity		4,369.42
		Other Cash & Bank Balances		50.00
		Total Cash & Bank Balances		196,657.49

FERRYHILL TOWN COUNCIL

STATEMENT OF INCOME

From: 3 May 2022

To: 10 June 2022

DATE	GROSS	VAT	NET	CREDITOR	DESCRIPTION
3 May 2022	125.00	20.83	104.17	G Fletcher	Hanging Baskets
3 May 2022	57.53		57.53	Nationwide	Interest
4 May 2022	124.90		124.90	Public Sector Depo	Interest
5 May 2022	200.00		200.00	G Fletcher	Burial Fees - Crosby
6 May 2022	656.00		656.00	Allotment Tenants	Allotment Rents
6 May 2022	200.00		200.00	Co-op Funeral Serv.	Burial Fees - Eltringham
6 May 2022	533.30	25.40	507.90	F'hill Town Youth FC	Electricity DB Sp Fac 7/1 to 28/2
6 May 2022	50.00	8.33	41.67	Cutting Loose	Hanging Baskets
6 May 2022	25.00	4.17	20.83	Peter Clark	Hanging Basket
6 May 2022	1.00	0.17	0.83	Various	Parking Discs
6 May 2022	8.50	1.42	7.08	Various	Dog Bags
6 May 2022	163.00		163.00	Stallholders	Market Rents
9 May 2022	333.00		333.00	Mr M Robertson	Kiosk Rent May
11 May 2022	100.00	16.67	83.33	Meikles Solicitors	2 Hanging Baskets & 2 Tubs
12 May 2022	3,899.13		3,899.13	HMRC	VAT Repayment
13 May 2022	275.00		275.00	Allotment Tenants	Allotment Rents
13 May 2022	7.50	1.25	6.25	Allotment Tenants	Allotment keys
13 May 2022	120.00		120.00	Cleveland Monumental	Headstone - Crosby
13 May 2022	137.00		137.00	Stallholders	Market Rents
13 May 2022	19.50	3.25	16.25	Various	Dog Bags
13 May 2022	50.00	8.33	41.67	De Marcos	Hanging Baskets
13 May 2022	25.00	4.17	20.83	Village News	Hanging Basket
13 May 2022	1.00		1.00	Ferryhill Town Band	Dean Bank Pavilion rent
13 May 2022	6.00	1.00	5.00	Various	Parking Discs
20 May 2022	249.00		249.00	Allotment Tenants	Allotment Rents
20 May 2022	4.50	0.75	3.75	Allotment Tenants	Allotment keys
20 May 2022	1.50	0.25	1.25	Member of public	Postcards
20 May 2022	163.00		163.00	Stallholders	Market Rents
20 May 2022	22.50	3.75	18.75	Various	Dog Bags
20 May 2022	1.56	0.26	1.30	Member of public	Photocopies
20 May 2022	3.00	0.50	2.50	Various	Parking Discs
25 May 2022	374.20		374.20	Peter Clark Prop. Serv.	30 Market Street rent
27 May 2022	50,000.00		50,000.00	CCLA	Invested monies
27 May 2022	112.00		112.00	Allotment Tenants	Allotment Rents
27 May 2022	123.00		123.00	Stallholders	Market Rents
27 May 2022	26.00	2.67	23.33	Various	Dog Bags
27 May 2022	25.00	4.17	20.83	Key Lettings	Hanging Basket
27 May 2022	0.50	0.08	0.42	Member of public	Photocopies
27 May 2022	1.50	0.25	1.25	Various	Parking Discs
1 June 2022	46.00		46.00	Allotment Tenants	Allotment Rents
1 June 2022	4.50	0.75	3.75	Allotment Tenants	Allotment keys
1 June 2022	14.00	2.33	11.67	Various	Dog Bags
1 June 2022	1.50	0.25	1.25	Various	Parking Discs
1 June 2022	1.50	0.25	1.25	Member of public	Photocopies
1 June 2022	111.72		111.72	Nationwide	Interest
1 June 2022	348.00		348.00	D'ham County Council	Grant - Queen's cardboard cutouts
5 June 2022	309.64		309.64	Public Sector Depo	Interest
6 June 2022	333.33		333.33	Mr M Robertson	Kiosk Rent June
10 June 2022	56.00		56.00	Allotment Tenants	Allotment Rents
10 June 2022	6.00	1.00	5.00	Allotment Tenants	Allotment keys
10 June 2022	153.00		153.00	Stallholders	Market Rents
10 June 2022	34.50	5.75	28.75	Various	Dog Bags
	<u>59,644.31</u>	<u>118.00</u>	<u>59,526.31</u>		

REPORT:	Review of Grounds Maintenance Machinery
AUTHOR:	Works Manager
COMMITTEE:	Council
REPORT DATE:	22 June 2022

1.0 Purpose

- 1.1 The purpose of the report is for the Council to consider the options available to replace some of the essential grounds maintenance equipment, used in the parks and open spaces around Ferryhill, which is at the end of its useful working life.

2.0 Background

- 2.1 At a meeting of the Resources Committee held on 11 May 2022 members requested further details with regard to invoices relating to repairs to the tractor, as follows:

March & April Statement of Accounts

Invoice Number	Supplier	Description	Amount (inc VAT)
INV-0062	B&A Mini Digger Hire	Reps to John Deere tractor	£186.00
05119	MRM Fabrications	Reps to tractor pedal (part of £298.06 invoice including other works)	£ 35.00
INV-0162	B&A Mini Digger Hire	Reps to John Deere Mower	£593.76
542703	Lloyd Limited	Service & rep Toro Mower 885	£815.94
542704	Lloyd Limited	Service & rep Toro Mower 886	£893.94

- 2.2 Much of the outside works machinery is old and this is causing regular repair bills and sometimes leaving staff without much needed machines whilst they undergo investigation and repair.
- 2.3 In the longer term, consideration will need to be given to replacing the Council's tractors and mowers, however currently there are particular issues with the 2 ride-on Toro grass cutters. These were acquired on a 5 year hire purchase agreement in 2018, ending in May 2023, leaving 11 monthly payments still to be made. The machines will become the property of the Town Council at the end of the agreement and could be sold on.
- 2.4 From the start of the cutting season both machines have had multiple issues, resulting in them being out of action for several weeks and staff have had to try and cut large areas with hand machines. This is an ongoing issue and it is not allowing staff to maintain the grassed areas to the required standard expected, particularly in public park areas such as Mainsforth Sports Complex and Dean Bank Park.
- 2.5 Since April 2021, £2,378 has been spent on servicing and repairs to the 2 Toros, with a further invoice expected in due course. Both machines continue to have issues and are no longer economically viable.

3.0 Machinery Required

Having spoken with staff, other local Town Councils, and suppliers it would appear that a John Deere Zero Turn Z515e and a John Deere X350 machine could replace the ride-on Toros and suit the Council's requirements.

The Zero Turn is a good all rounder machine, which will be ideal for cutting larger areas such as in Mainsforth Complex.

The X350 is a machine well suited to the size of the areas that are cut at Dean Bank Park.

4.0 Options Available

- 4.1 To avoid being in the same position in the future, whereby the machines are at the end of their useful life before they have been fully paid for, the most viable option would be to purchase the machines outright.

Contractors (Alphabetical order)

Balmers G M Limited
Ben Burgess
Thomas Sheriff

Quotations (Numerical Order)

	JD X350	JD Zero Turn Z515e	Total Cost
A	£4,165.00	£4,795.00	£8,960.00
B	£4,454.17	£5,110.83	£9,565.00
C	£4,591.67	£5,258.33	£9,850.00

All prices exclude VAT. The machines come with a 2 year warranty.

The lowest quotation was received from Thomas Sheriff and includes delivery. They currently have the machines in stock and available for delivery.

5.0 Finance and Budgets

- 5.1 The 2022/23 budget contains a provision of only £1,500 for the purchase of new machinery, therefore reserves would need to be used to finance the purchases.

6.0 Recommendation

- 6.1 It is recommended that the Council purchase one John Deere Zero Turn Z515e and one John Deere X350 machine from Thomas Sheriff, to be financed from reserves.