



## **Ferryhill Town Council**

Town Hall, Ferryhill, County Durham, DL17 8JL

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Dear Councillor,

**I Hereby Summon You to attend a Meeting of the Resources Committee immediately following the Special Council meeting, but not earlier than 6.30PM on Wednesday, 11<sup>th</sup> May 2022, the meeting will be held at Ferryhill Town Hall, Chapel Terrace, Ferryhill, Co Durham, DL17 8JL**

Dated 6<sup>th</sup> May 2022

David Anderson  
Town Clerk

**Membership:** Councillors C Atkinson, P Atkinson, K Conroy, P Donald, D Farry, R Hume, S Jones, J Makepeace, K Tinkler. (+Vacancy).

### **AGENDA**

- 1. Election of Chairman**
- 2. Apologies for absence**
- 3. Election of Vice Chairman**
- 4. Declarations of Interest**  
To invite members to declare any interest they may have.
- 5. Members Dispensation**  
To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.
- 6. Public Participation (Subject to Public Participation Policy)**  
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the

courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.

**7. Terms of Reference**

Attached for information

**8. Statement of Accounts and Income**

To approve the statement of accounts and income

**9. Exclusion of Press and Public**

Members are requested to move the following motion:

“That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the public and press for the remaining items on the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.”

**10. Rental Property**

To consider the attached report

**11. Unpaid Invoices**

To consider the attached report

**RESOURCES COMMITTEE****TERMS OF REFERENCE**

<b>Purpose:</b>	To have overview of the Council's finances, develop and review budgets, the Council's physical assets and Information, Communications and Technology (ICT) matters.
<b>Membership:</b>	10 Members of the Council
<b>Quorum:</b>	4 Members
<b>Meetings:</b>	8 scheduled meetings per year. Additional meeting may be held as required
<b>Minutes</b>	The minutes of the Committee are to be presented to the next ordinary meeting of the Council.

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The remit of this Committee is to:

1. Have overview of the Council's budgets, both capital and revenue over a medium term, i.e. at least a three year period, taking into account any impact on, or use of the Council's reserves.
2. Review draft budgets in November / December each year and make recommendations to Council on the level of the budget and precept to be set for the following financial year.
3. Have overview of the Council's finances, banking operations and investments.
4. Monitor actual income and expenditure against the approved budget on a quarterly basis.
5. Review all lease, licence and other tenancy arrangements across the Town Council portfolio, including the setting of hire charges.
6. Determine overall strategic asset management priorities on a long term basis by maintaining the asset management plan
7. Make recommendations on the adoption or provision of new land or property as appropriate where they have a high community value and amenity benefit for the public.
8. Make recommendations on the acquisition and renewal of vehicles, machinery and equipment and the discharge of all statutory duties in relation to their maintenance and condition.
9. Confirm emergency expenditure authorised by the Town Clerk under delegated authority.
10. Review the Council's Insurance arrangements.

11. Consider quotations, tenders and estimates for capital projects.
12. Receive applications for and give authorisation for the approval of Community Grants usually in May and November each year.
13. To oversee the strategic and policy issues affecting the Council's acquisition and development of information technology.
14. To review the Council's ICT strategy.
15. To consider relevant operational policies relating to the remit of the Committee