



Ferryhill Town Council
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Dear Councillor,

I Hereby Summon You to attend a **Meeting** of the **EVENTS COMMITTEE** at **6.00pm** on **WEDNESDAY, 15th JUNE 2022** in the **Council Chamber, Town Hall, Ferryhill.**

Dated this 8th day of June 2022

Yours sincerely

A handwritten signature in black ink that reads "Karen Younghusband". The signature is written in a cursive style and is underlined.

K Younghusband
Events & Projects Officer

AGENDA

1. APPOINTMENT OF CHAIR FOR THE MUNICIPAL YEAR 2022/2023

To appoint a Chair for the Municipal Year 2022/2023.

2. APPOINTMENT OF VICE-CHAIR FOR THE MUNICIPAL YEAR 2022/2023

To appoint a Vice-Chair for the Municipal Year 2022/2023.

3. APOLOGIES

To receive apologies for absence

4. MEMBERS DISPENSATION

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

5. DECLARATIONS OF INTEREST

To notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

6. PUBLIC PARTICIPATION

Members of the public are permitted to make representations, ask questions and give evidence in regard to any item of business included in the agenda.

7. REVIEW OF RECENT EVENTS & UPDATE ON FORTHCOMING EVENTS

To consider the attached Report by the Events & Projects Officer

8. EXCLUSION OF PRESS AND PUBLIC

Members are requested to move the following motion:

“That in accordance with the provision of Section 1 of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the Council do now exclude the public and press for the remaining items on the Agenda by reason of the confidential nature of the business to be transacted since publicity would be prejudicial to public interest.”

9. CONSIDER BUS QUOTATIONS FOR SENIOR CITIZENS TRIP 2022

To consider the attached Report by the Events & Projects Officer

Membership of the Sub-Committee: Councillor Carole Atkinson, Councillor C Bihari, Councillor PA Donald, Councillor Joe Quinn, Councillor Kim Tinkler, Councillor C Woods

REPORT: REVIEW OF RECENT EVENTS AND UPDATE ON FORTHCOMING EVENTS

AUTHOR: EVENTS & PROJECTS OFFICER

COMMITTEE: EVENTS COMMITTEE

DATE: 15th JUNE 2022

1.0 PURPOSE OF THE REPORT

1.1 To review Town Council events that have taken place during April and June 2022, and to provide Members with an update on progress made in relation to arrangements for Town Council events scheduled to take place during June – August 2022.

2.0 BACKGROUND

At the Town Council Meeting held on 23rd February an Annual Programme of Events was formally approved by Members. Keeping Members updated regarding arrangements for individual events on the Programme is important, and accordingly update reports such as this, will continue to be brought to the Events Committee for Members consideration on a regular basis. This will also provide an opportunity for Members to have an input into any arrangements being made.

3.0 REVIEW OF RECENT EVENTS

3.1 EASTER EVENT

This year instead of hosting its own Easter Egg Hunt at the Surtees Doorstep Green, Ferryhill Town Council donated £400 to the Ferryhill Station Royal British Legion Club to enable the Club's Easter Event to expand and become bigger and better than in previous years. Monies were used to cover the costs associated with hosting a children's disco, booking a face painter and providing an individual Easter Egg and refreshments for all children attending the event.

3.2 SPRING FUNFAIR

This year Paul Evans, Carnival Funfairs paid £600 to host a Spring Fun Fair event on the Market Place Car Park. Members should consider whether this event should be granted permission in future years should further requests to use the Market Place be received from Carnival Fun Fairs or any other similar Company. It is understood that Turners Fun Fairs, who have been providing show rides and catering vehicles for the Town Council's Annual Summer Gala for more than 20 years has noticed that they always suffer a drop in trade whenever Ferryhill hosts two Fun Fairs in close proximity to each other (i.e. Easter and Summer). Having built up a good relationship with Turners over the years Members should consider whether it is worth jeopardising this by hosting a second Fun Fair. Similarly, the financial pressure that having two large Fun Fairs in the Town puts on parents is also worth considering when reaching a decision.

3.3 ANNUAL TOWN MEETING

This year's Annual Town Meeting was held at St. Luke's Parish Centre on 26th May. The event was attended by 32 people. The following organisations delivered presentations/provided displays at the event:

Presentations

Ferryhill Town Council

Ladder Centre

Ferryhill & Chilton Chapter

Ferryhill Scouts

Supportive SRC Ltd

Displays

Ferryhill Town Council
Endeavour Woodcrafts
Cleves Cross Primary
Churches Together
Ferryhill Women's Institute

An update letter was also provided by the Police, who unfortunately were unable to attend this years event.

3.4 QUEEN'S JUBILEE CELEBRATIONS

Various events/initiatives were organised by the Town Council to celebrate the Queen's Platinum Jubilee. These included:

1. A Jubilee Community Fund, which enabled seven local community groups to be supported to host their own celebrations to mark the occasion;
2. A Traders Jubilee Window Display Competition, which proved hugely popular in the Town. 19 entries were received which were judged individually by Members of the Events Committee, with the winner being announced as Shell's Village Bakery. All recipients are to receive a certificate in recognition of their efforts, while the winner attended a presentation at the Town Hall, where she received a trophy, certificate and hanging basket;
3. A Beacon Lighting Ceremony was held in the Town Hall garden. The event ran smoothly without any problems and was well attended by the public. Unfortunately, the Vicar, who was expected to carry out a blessing and prayers at the ceremony took poorly the day before the event, and no substitute could be provided;
4. A Party in the Park event, which proved extremely popular and was attended by 2000 people took place at Dean Bank Park during the Jubilee weekend. The event which received £9,500 external funding through the Big Lottery comprised several stage acts, who performed a range of songs from different genres, children's entertainment (inflatable and games), catering vehicles, stalls and a circus performer. A separate report is expected from Stanley Events who were commissioned to organise the Party in the Park, providing a review of the event, by the time of the Events Committee on 15th June. This will therefore be made available at the meeting.

4.0 FORTHCOMING EVENTS

4.1 NORTHERN BYGONES SOCIETY VINTAGE RALLY

The Northern Bygones Vintage Car Show has been scheduled to take place at the King George V Playing Field (Broom Rec.) on 18th and 19th June this year. The organisers are fairly self-sufficient and will provide their own overnight security and first aid cover. The event will comprise vintage exhibits, stalls and catering vehicles. The organisers will be permitted use of the changing facilities onsite (showers and toilets). The organisation have submitted an application to the Safety Advisory Group (SAG) at Durham County Council, which is pending approval and will be pushing letters through the doors of neighbouring residents to advise them about the event. Ferryhill Town Council will assist in promoting the event by publicising it on Social Media and on the Town Council's

website, and by also issuing a Press Release to the Northern Echo and Ferryhill & Chilton Chapter.

4.2 ARMED FORCES DAY

Armed Forces Day will take place on Saturday, 25th June 2022. This year there will be a small service in the Town Hall Garden. This will involve a speech by the Mayor, Councillor Carole Atkinson. The Armed Forces Day Flag will then be raised by Ex-Serviceman, Paul Gray, 5th Regiment of the Royal Artillery, to the sound of the bugle played by Ex Bugle Major Garry Suggett. It has not been possible to book a Vicar from St. Luke's Church or a Minister from the Methodist Church to conduct a service at this year's event and therefore Members should consider how they would like to proceed in light of this.

4.3 MINERS GALA – BANNER PARADES

Road Closure and SAG Applications have been submitted to the Local Authority to help facilitate the Miners Banner Parades, which will be taking place on Friday, 8th and Saturday, 9th July 2022. Traffic Management support will also be provided by Stanley Events for both Parades.

4.4 DURHAM CARAVAN CLUB RALLY

Durham Caravan Club will once again be holding a rally on the football pitch at Mainsforth Sports Complex. This year the event will be taking place from 15th – 17th July. It has been agreed with the Club that a fixed price of £250 + VAT be paid for the Club's use of the site. It has been agreed that toilet facilities at the Bowls Pavilion be made available to the club, to avoid the cost of hiring an Elsan Tank. Both Mainsforth Cricket Club and Mainsforth Bowls Club have been advised of the Caravan Club's visit to the site.

4.5 SENIOR CITIZENS TRIP

This year's Senior Citizens Trip is scheduled to leave Ferryhill Market Place at 9.30am on Thursday, 28th July to visit Whitby. Local bus companies have submitted quotations for the cost of the buses (see separate report). The trip will be advertised in the Ferryhill & Chilton Chapter, on social media, and on the Town Council's website. Local Company, Supportive have kindly agreed to contribute £1,200 towards the cost of this year's trip, and accordingly the trip will be advertised FREE to residents of Ferryhill who are aged 65 years and over. After a two week period remaining tickets will then be made available to the wider public at a cost of £5 for adults and £3 for children aged 13 years and under.

4.6 FERRYHILL IN BLOOM & CIVIC AWARDS

Thinford Nurseries has once again kindly agreed to sponsor Ferryhill in Bloom this year. Advertising for residents to enter this year's Competition has begun. A Press Release has been issued to the Ferryhill and Chilton Chapter, and placed on the Town Council's facebook page and website. Similarly, advertising for nominations for this year's Civic Awards has also been issued via a Press Release, and the Town Council's Facebook page and website.

Ordinarily a Presentation Event with a buffet is held later in the year (September/October) at the Masonic Hall, to present the winners of both the Ferryhill in Bloom and Civic Awards winners. Winners of the Art and Photography Competition are also invited to attend this event. Members are asked to consider if they would like Officers to proceed to book the Masonic Hall for the Presentation Event again this year.

4.7 YOUTH ACTIVITIES IN THE SCHOOL HOLIDAYS

As in 2021 a Youth Activities Fund is to be advertised for local groups to apply to, to provide youth activities during the School Summer Holidays. Once the deadline for

applications has passed, Members of the Events Committee will be notified of the applications received.

4.8 ART & PHOTOGRAPHY EXHIBITION

Arrangements to be discussed and agreed.

4.9 FERRYHILL ANNUAL SUMMER GALA

This year's Summer Gala will be held on Saturday, 6th and Sunday, 7th August. Although plans for the event have commenced with the booking of show rides, catering vehicles and a facepainter, there is still a lot of work to be done on this event. Booking of additional attractions and submission of road closure and SAG applications are to be undertaken in the next few weeks.

5.0 RECOMMENDATIONS

It is **Recommended** that:

1. Members decide whether to permit a second Fun Fair (in addition to Turners at the Summer Gala) to hire the Market Place Car Park should further requests be received in the future.
2. Members decide how to proceed in terms of having a Church representative present at this year's Armed Forces Day.
3. Members decide how they would like to proceed in terms of this year's Art & Photography Exhibition.
4. Members agree where they would like to hold this year's Presentaton Evening for the Ferryhill in Bloom, Civic Award and Art & Photography Competition.