

Minutes of the meeting of the **EVENTS & COMMUNITY ENGAGEMENT SUB COMMITTEE** held in the Council Chamber, Town Hall, Ferryhill, on **THURSDAY, 5th SEPTEMBER 2019.**

PRESENT: Councillor: **D. Farry** (Chair)

Councillors: J Cansella; N Jones

Officials: K Younghusband, Events and Projects Officer;

Outside Organisations: M Gray, Livin

ECE64.19-20 APOLOGIES FOR ABSENCE

Apologies had been received from:

Councillor K Graham

Councillor Conroy

Karen read out an email that she had received from Councillor Conroy detailing why she felt unable to attend meetings of the Events & Community Engagement Sub-Committee at the current time, and which she had requested be read out to the Sub-Committee and minuted.

Members discussed the reasons provided for apologies submitted by Councillor Conroy, and agreed unanimously that they should not be accepted. Members did not feel that the allegations contained within Councillor Conroy's email relating to the meeting held on 26th June gave an accurate account and should therefore not be minuted.

ECE65.19-20 MEMBERS DISPENSATION

There were no member dispensations in relation to any item of business on the agenda.

ECE66.19-20 DECLARATIONS OF INTEREST

No declarations of interest had been received.

ECE67.19-20 PUBLIC PARTICIPATION

No members of the public were present.

ECE68.19-20 MINUTES

The Minutes of the following Meeting were agreed as a true and accurate record:

Events & Community Engagement Sub-Committee - 26th June 2019

Notes of the Inquorate Meeting of the Events & Community Engagement Sub-Committee - 24th July 2019.

ECE69.19-20 UPDATE ON RECENT EVENTS

The Events & Projects Officer provided a verbal update regarding recent events organised by the Town Council including the Armed Forces Day Event on 29th June, Ferryfest Legends Music Festival on 6th July, Miners Banner Parades on 12th

and 13th July, Senior Citizens Trip to South Shields on 25th July, the Art & Photography Exhibition 1st – 18th August, Summer Gala on 18th August and Zombie Trikers Bike & Trike Show held on 25th August.

Members agreed that all recent events had been hugely successful and the Chair conveyed his thanks to all the staff involved, who had worked tirelessly to bring them to fruition.

Karen circulated a spreadsheet showing the income and expenditure relating to the Ferryfest event. Karen recommended that instead of hosting a Music Festival next year, a cheaper option going forward might be to erect a stage as part of the Annual Summer Gala, and recruit local bands to perform. Members considered several options and agreed that despite this years event not being profitable, that everyone in attendance had enjoyed the event and that it should be repeated as a separate event if possible. Invaluable feedback had been provided by members of the public following this years event, which would enable the Sub-Committee to learn from it, and enable changes to be made when organising a similar event in the future, and specifically making it more inclusive.

Karen reported that one incident had occurred during the Miners Parades. A car had attempted to drive through one of the road closures, and had almost hit one of the marshalls. The incident was reported to the Police, who had since spoken to the driver. The driver had instantly held his hands up, and apologised for the incident.

Karen reported that until the end of the financial year (31st March) it was impossible to determine the true position regarding the Events Budget. Potential grant funding, sponsorship, donations and income generated from events yet to be held would all affect the budget. The final position regarding the Events Budget would be reported to the Sub-committee in due course.

Councillor Farry suggested that it was important for all Councillors to actively support the events being organised by the Town Council in future and not to actively work against them.

Karen reported that the Organisers of the Vintage Rally had made a decision to withdraw from the event in future. Each year the organisation had incurred losses, with a reported loss this year of £1,000.

It was **Recommended** that:

- A Music Festival Event be organised next year as a stand alone event, if possible, with a Steering Group being used to assess ways in which to improve the event, to make it more inclusive i.e. through band choices and ticket prices etc.;
- Pending a motion to Town Council being approved, that the way in which the Miners Banner Parades are managed be changed.

ECE70.19-20 UPDATE ON FORTHCOMING EVENTS

The Events & Projects Officer provided a verbal update regarding the Town Council's Forthcoming Events.

Approximately 110 people had been invited to attend the Ferryhill in Bloom, Art & Photography Exhibition and Civic Awards Presentation Event which would be taking place from 7.00pm onwards on Thursday, 26th September at the Masonic Hall.

Arrangements for a second Fireworks Display, Remembrance Sunday and the Annual Christmas Fayre were all well underway.

It was **Recommended** that:

A letter of thanks be sent to Thinford Nurseries for sponsoring Ferryhill in Bloom again this year;

- The Fireworks Display be held on Monday, 4th November this year to avoid a clash of dates with Spennymoor;
- That an entry charge be levied for the Fireworks event as follows:
Ferryhill Residents - £2.00
Residents Outside of Ferryhill - £3.00
Children Under 3 years attend FREE
- A Poll be held on Social Media to decide a theme for the music, for this years Fireworks Display to be choreographed to;
- A funding application be submitted to Livin for this years Fireworks;
- The Order of Service for Remembrance Sunday be Proof Read this year;
- The Wreath Laying Ceremony at Memorial Cottage be formalised this year.
- Efforts are made to organise additional entertainment at this years Christmas Fayre including organising something in the upstairs room of the Town Hall to replace the entertainment organised by FBEC last year, if possible.

ECE71.19-20 Proposed Event to Commemorate the 75th Anniversary of VE Day

Members discussed options for hosting an event to commemorate the 75th Anniversary of VE Day.

Members considered a request from Ferryhill Remembers to install a new poppy net on the front of the Town Hall building on Friday, 7th May to commemorate the anniversary, and specifically to signify the day that Germany signed the unconditional surrender document.

It was **Recommended** that:

- Permission be granted to Ferryhill Remembers, for the poppy net to be erected on the front of the Town Hall building on Thursday, 7th May 2020;
- An event be organised to take place on the Bank Holiday, Friday, 8th May 2020 to commemorate the 75th Anniversary of VE Day.

ECE72.19-20 Review Fees for Show Rides

Members agreed to standardise the charges levied to Show Ride providers at Town Council organised events.

It was **Recommended** that:

- The following fees be charged to the providers of Show Rides attending Town Council organised events:

Spring (March – May)	-	£400 per day
Summer (June – August)	-	£600 per day
Autumn (September – November)	-	£200 per day
Winter (December – February)	-	To be negotiated with Company

- The Spring Fun Fair be permitted to return to Ferryhill in April 2020 for 3 days (11th – 13th) at a charge of £400 per day (Total of £1,200)

ECE73.19-20

CIVIC AWARD NOMINATIONS

Members discussed the nominations for this years Civic Awards under the Private Part of the Agenda. As the minutes of the Meeting were not to be released until after the Presentation Event had been held, there was no requirement to keep the names of those awarded with a Civic Award confidential in the minutes.

It was **Recommended** that:

- The following residents be awarded a Civic Award:
 - Gordon Hopper – Services to Local Sport
 - Paul Gray – Services to the Environment
 - Anne Turner – Services to the Elderly

With no further business to discuss the Chair officially closed the Meeting at 8:05pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....