



Ferryhill Town Council  
Town Hall, Ferryhill, County Durham, DL17 8JL  
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Dear Councillor,

**I Hereby Summon You** to attend a **Meeting** of the **EVENTS & COMMUNITY ENGAGEMENT SUB - COMMITTEE** at **6.00pm** on **Wednesday, 27<sup>th</sup> March 2019** in the **Council Chamber, Town Hall, Ferryhill.**

Dated this 20<sup>th</sup> day of March 2019

Yours sincerely

A handwritten signature in black ink that reads "D. Snowball".

D Snowball  
Town Clerk

## **AGENDA**

**1. APOLOGIES**

To receive apologies for absence

**2. MEMBERS DISPENSATION**

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

**3. DECLARATIONS OF INTEREST**

To notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

**4. PUBLIC PARTICIPATION**

Members of the public are permitted to make representations, ask questions and give evidence in regard to any item of business included in the agenda of the Council and its Committees. Members of the public can submit a written question for the Council agenda as long as it is submitted 7 clear days (not including weekends, bank holidays and the day of the meeting) before the Council meeting date. Questions should relate either to the powers and duties of the Council, or affect the Parish in some way. These will be entered into a register which will be open to the public for inspection.

**5. MINUTES**

To confirm as an accurate record the Draft minutes of the:

- a) Events & Community Engagement Sub Committee – 13<sup>th</sup> February 2019

**6. TRAFFIC MANAGEMENT QUOTATIONS FOR EVENTS**

To consider the Report of the Events & Projects Officer

- 7. EQUIPMENT FOR EVENTS QUOTATIONS**  
To consider the Report of the Events & Projects Officer
  
- 8. UPDATE REPORT ON FORTHCOMING EVENTS**  
To consider the Report of the Events & Projects Officer
  
- 9. UPDATE ON 'PARTNERSHIP AGREEMENT' DOCUMENT**  
(Attached at Appendix 2)  
Verbal Update by the Events & Projects Officer
  
- 10. TERMS OF REFERENCE FOR NEW 'WEBSITE WORKING GROUP'**  
(Attached at Appendix 3)  
Verbal update by Accountant
  
- 11. REQUEST TO HOST FUN FAIR 6<sup>TH</sup> /7<sup>TH</sup>/8<sup>TH</sup> APRIL 2019**  
(Attached at Appendix 4)

Membership of the Sub-Committee: Councillor C Atkinson, Councillor J Cansella, Councillor K Conroy, Councillor D Farry, Councillor K Graham, Councillor N Jones, Councillor L Smith, Councillor R Smith, Councillor M Walton, Councillor C Woods

cc. M. Gray, Livin