



Ferryhill Town Council
Town Hall, Ferryhill, County Durham, DL17 8JL
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Dear Sir/Madam,

I am to inform you that a Meeting of the **CORPORATE GOVERNANCE COMMITTEE** will be held in the Council Chamber, Town Hall, Ferryhill, on **TUESDAY, 12 FEBRUARY 2019** at **6.00 p.m.**

Yours sincerely

Derek Snowball
Town Clerk

AGENDA

1. APOLOGIES

To receive apologies for absence

2. MEMBERS DISPENSATION

To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

3. DECLARATIONS OF INTEREST

To notify of any items that appear in the agenda in which you may have an interest that has not been recorded in the Members Register of Interests.

4. PUBLIC PARTICIPATION

Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months

5. MINUTES OF THE MEETING HELD ON 19 JUNE 2018

To confirm as a correct record the minutes of the previous meeting.

6. TERMS OF REFERENCE

To consider amended Terms of Reference as proposed at last meeting

7. INTERNAL AUDIT PROGRESS OF WORK

- a) To consider the report from the Internal Auditor in relation to completed audits:
 - i) Accounts Payable (Full Assurance)
 - ii) Accounts Receivable (Full Assurance)
 - iii) Allotments (Substantial Assurance)
 - iv) Cemeteries Substantial Assurance)
 - v) Officers & Members Allowances & Expenses (Full Assurance)
 - vi) Payroll (Full Assurance)
 - vii) Risk Management (Substantial Assurance)
 - viii) Income Collection & Banking (Full Assurance)
 - ix) Main Accounting (Full Assurance)
- b) To consider the proposed terms of reference of a Corporate Governance audit

8. BUDGET GROWTH ITEMS

To consider the report from the Accountant

9. PARTNERSHIP WORKING AGREEMENTS AND CONTRACTS

To consider the report from the Accountant

10. STANDING ORDERS

To consider Standing Orders 26 to 36 (as agreed by Council on 23 January 2019) – copy attached.

11. GRANTS AND DONATIONS POLICY

To consider a revised Grants and Donations Policy (as agreed by Policy and Resources Committee on 16 January 2019)

12. POLICY REVIEW

To consider the Policy Master List (provided by Councillor Cansella at the last meeting)

13. DATE OF NEXT MEETING

To confirm the date of the next meeting.

NO OTHER BUSINESS WILL BE ACCEPTED OTHER THAN THE ITEMS ABOVE UNLESS CONSIDERED OF AN EMERGENCY NATURE.

ITEMS MUST BE SUBMITTED IN WRITING TO THE TOWN CLERK AT LEAST 48 HOURS BEFORE THE MEETING TO CONSIDER THE LEGALITY OF SUCH ITEMS.

Membership of the Corporate Governance Committee

Councillors: J. Cansella (Chair); D. Farry (Vice-Chair); K. Graham; N..Jones; Z.Roddam and C. Woods