

FERRYHILL TOWN COUNCIL

Minutes of the meeting of the **CORPORATE GOVERNANCE COMMITTEE** held in the Council Chamber, Town Hall, Ferryhill on **TUESDAY, 09th September 2025 at 6pm.**

PRESENT: Councillor: C Atkinson (Chair)

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Councillors: V Collins (in place of Councillor C Bihari), A Ferguson, Paul Mountford

Officials: L Owens, Town Clerk
G Fletcher, Internal Auditor

C.G 09.25-26 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor C Bihari.

Councillor J Lathan was not in attendance at the meeting but no apologies for absence were received.

C.G 10.25-26 DECLARATIONS OF INTEREST

There were no declarations of interest declared.

C.G 11.25-26 MEMBERS DISPENSATION

There were no members' dispensations in relation to any item of business on the agenda.

C.G 12.25-26 PUBLIC PARTICIPATION

There was one member of the public present at the meeting, however the member of the public present at the meeting did not wish to participate at the meeting.

C.G.13.25-26 REPORT FROM INTERNAL AUDITOR

Members considered a report from the Internal Auditor along with the terms of reference for proposed audits which had been previously circulated.

Mr Fletcher was in attendance and welcomed any comments from Councillors on his report. Mr Fletcher discussed his terms of reference and explained that these include seven audits which are to be completed between September 2025 – December 2025.

RESOLVED that:

- a) Allotments – the report be accepted.
- b) Payroll – the report be accepted.
- c) Tendering and Quotes – the report be accepted.
- d) Income Collection and Banking – the report be accepted.
One comment was raised in relation to the terms of reference and Councillor A Ferguson asked about the implications of having a Go Fund Me page for his Mayors charity and asked if there would be any restrictions. Mr. Fletcher advised that there would not be any restrictions, however if a Go Fund Me page was to be set up then a process indicating how this would work would need to be set up. The Town Clerk agreed that she would look into the implications of having a Go Fund Me page and if this was something that the Town Council could implement then a process would be set up to support this.
- e) Accounts Receivable – the report be accepted.
- f) Review of the Works Department – the report be accepted.
Councillor A Ferguson raised a question in relation to objective 6 on the terms of reference titled “That there is a proper capital program in place to replace vehicles and machinery” and asked if it was better for the Town Council to lease machinery rather than own. Discussions ensued in relation to this and the Town Clerk advised that she prefers to own machinery then it means that the Town Council have assets to sell if this is needed.
- g) Accounts Payable – the report be accepted.

Members thanked Mr. Fletcher for his work.

There being no further business the meeting was closed at 6:45pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....