

Minutes of the **RESOURCES COMMITTEE** held on **WEDNESDAY 29th MAY 2024** at **7.00pm** at **Dean Bank and Ferryhill Literary Institute.**

PRESENT: Councillor: Councillors L Fellows (Chair)
C Atkinson, P Atkinson, C Bihari, J Donald,
J Makepeace

Officials: L Owens, Town Clerk
K Younghusband, Projects and Events Officer

R.1.24-25 APOLOGIES FOR ABSENCE

Apologies were received from Councillors D Farry and K Conroy.

Councillor S Jones was not present at the meeting but no apologies were given.

R.2.24-25 ELECTION OF CHAIRMAN

Nominations were invited for the election of a chairman for 2024/2025.

Moved by Councillor C Bihari that Councillor L Fellows be elected as Chairman, **Seconded by** Councillor C Atkinson.

Councillor J Makepeace nominated himself as Chairman, however no seconder was received.

RESOLVED

That Councillor L Fellows be elected as Chairman for 2024/2025.

R.3.24-25 ELECTION OF VICE-CHAIRMAN

Nominations were invited for the election of a Vice-Chairman for 2024/2025.

Moved by Councillor C Atkinson that Councillor Bihari be elected as Vice-Chairman, **Seconded by** Councillor J Donald.

Councillor J. Makepeace nominated himself as Vice Chairman, however no seconder was received.

RESOLVED

That Councillor C Bihari be elected as Vice Chairman for 2024/2025.

R.4.25-25 DECLARATIONS OF INTEREST

There were no declarations.

R.5.24-25 MEMBERS DISPENSATION

There were no members dispensations in relation to any item of business on the agenda.

R.6.24-25 PUBLIC PARTICIPATION

There was one member of the public present at the meeting however they had no questions to raise.

R.7.24-25 TERMS OF REFERENCE

Members considered the Terms of Reference for the Committee noting that this now contained an additional item in that Resources will look at Projects and have an overview of all projects and develop a priority list of projects annually.

Councillor Makepeace asked if the past projects that have been agreed by Council are still going to be considered. Councillor Makepeace asked if past projects are going to be written off, however it was advised that anything agreed will still be included and the projects list will also include any new projects that are suggested.

Councillor Makepeace asked if the system for quotations and tenders is also going to remain as is. It was explained that the same process will apply in terms of obtaining three written quotations for works between £5,000 up to £60,000 and above £60,001 Officers would then liaise with Procurement at County who would do a tendering exercise for the Town Council.

RESOLVED

That the amended Terms of Reference be accepted.

R.8.24-25 AGREE A LIST OF PRIORITY PROJETS

Members discussed the current project list that was provided by the Projects and Events Officer.

During discussions Members agreed to prioritise the following projects:

- a) Install a toilet facility at Duncombe Cemetery.
- b) Replace the play equipment at Dean Bank Park. Councillor Makepeace did advise that he thinks it prudent to wait another year, however all other Members present at the meeting agreed that this project was essential.
- c) The installation of Electric Vehicle Charging Points in the Town Centre.
- d) Future Proof all Council Buildings with Renewable Technologies. It was agreed that Rough Furze is the next priority for the Town Council.

In addition, the following projects are already underway.

- a) Amended to Walkways Around Allotment Sites (prioritise East End first)
- b) light on the Beacon of Europe
- c) Effective drainage of Football Pitches at Dean Bank Park.
- d) Arrangements to be investigated for providing better welfare facilities for outside staff.
- e) Demolish the Bowls Pavilion at Dean Bank Park.
- f) Demolish the old Park Keepers cottage in Dean Bank Park after the Bowls Pavilion is demolished.

Further discussions took place in relation to projects that Members considered desirable and these are detailed in the attached Priority Projects List, Appendix 1. In addition, projects that are to be abandoned are also detailed in Appendix 1.

It was noted that the Area Budget has a tight turnaround, therefore Councillor Bihari suggested that the Projects and Events Officer applies for the area budget funding and use this fund to fund the toilets at Duncombe Cemetery as it was noted that the Changing Places Campaign funding that was suggested previously at Council to fund the toilets is no longer live. Members present at the meeting agreed this.

RESOLVED

That

- a) The projects identified by Members as a priority, be explored further.
- b) An update on Projects already underway be provided when completed.
- c) The Projects and Events Officer apply to the Area Budget to facilitate the toilets at Duncombe Cemetery.

There being no further business the meeting was closed at 7.55pm.

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....

APPENDIX 1

PROPOSED PROJECTS IDENTIFIED SINCE 2019

Required: To agree a Priority List of Projects for development and specifically one that would enable an Area Budget Application to be submitted by the deadline of 14th June 2024 (Maximum Grant Amount - £20k)

Below is a list of project ideas previously presented to Council. Members need to agree how to designate each project on the list i.e. designate projects as either: Essential / Desirable / Longer term / Abandon or Already Achieved. New projects can also be added to the list as agreed. Projects that are agreed to be taken forward need to be achievable, within the Council's remit and be mindful of any future maintenance requirements/staffing resources required in the future.

REF	PROJECT	Essential (E) Desirable (D) Longer term (LT) Abandon (A) Already Achieved (AA)
1.	Miners Lamp Sculpture at Ferryhill Station (Surtees Corner)	
2.	Replace Play Equipment at Dean Bank Park (Equipment in now 15 years old)	
3.	Repairs to the clock face and light on the Beacon of Europe	
4.	Effective drainage of Football Pitches	
5.	Develop 3G football pitch in the Town	
6.	Re-lay the Cricket & Football Pitch at Mainsforth?	
7.	Installation of Electric Vehicle Charging Points in the Town Centre	
8.	Install Skatepark, King George V Playing Field	
9.	Repairs to the perimeter fence at Dean Bank Park	
10.	Arrangements be investigated for providing better welfare facilities for outside staff	
11.	Future Proof all Council buildings with Renewable Technologies i.e Solar PV, Battery Storage Units, EWI and Air Source Heat Pumps etc.	

12.	Refurbishment of the upstairs/office area of the Town Hall. To include a lift, office / conference and or meeting place, Wi-Fi sound system.	
13.	Consider level access walkways around all our Parks and Allotment sites. To include tree and shrub planting with lighting and internet access electric charging points, seating and pick nick areas.	
14.	Convert / upgrade the old Bowls Pavilion in Dean Bank Park. The building to be used as a hub / cafe / meeting or activities place. Upgrade the car park and develop a tennis court. Provide internet access point and CCTV around the park.	
15.	Redevelop the old Park keepers Cottage in Dean Bank Park and create a recycling centre / plant storage compound and possibly a car park with electric charging points.	
16.	Provide a level access path within the dog walking area, internet access, dog themed exercise/ play equipment, lighting and more tree and shrub planting and look at extending area.	
17.	Consider how to attract new foot fall into Ferryhill. The possibility of buying new style market stalls/portable covered huts in marketplace. Install Wi-Fi and electric charging points and extra CCTV.	
18.	Develop new parking area in King George V and a dog walking area with Wi-Fi lighting. Extend the changing facilities to include a usable community space.	
19.	Mainsforth Sports Complex - Resurface/ develop car parking area, look at the possibility of extending the Bowles Pavilion or and the score box to include possible tennis courts, covered training / exercise area. Have a level access walking area around the perimeter of the complex and include Wi-Fi electric charging points, possible turbine and tree planting. Upgrade the poorly maintained fence and wall area. Provide CCTV and lighting.	
20.	Doorstep Green. Look to provide parking on the east side of the park introduce tennis courts at the top side of the park to replace the in used equipment. Proving CCTV and lighting.	
21.	Renew and develop new walkways around the Cemetery. Extend the garden of remembrance. Improvements to the chapel. Look at the possibility developing the path into the Carrs area. Tree Planting. Developing a Crematorium.	

22.	Look into providing a Ferryhill circular walkway to include Q reading for information and Cycling Walking routes to Chilton / Kirk Merrington / Bishop Middlestone and Spennymoor.	
23.	Events (Either Individual or Yearly Programme)	