

Minutes of the Community Services Committee meeting of the **COUNCIL** held in the Council Chamber, Town Hall, Ferryhill, on **WEDNESDAY, 6th FEBRUARY 2019.**

PRESENT: Councillor: N. Jones (Vice Chair)

Councillors: C. Atkinson, G. Barker, K Conroy, D. Farry, K. Graham, J. Makepeace

Officials: D. Snowball, Town Clerk
R. Seymour, Works Manager
S. Hewitson, Committee & Civic Administrator

Councillor K Graham (Chair of this Committee) requested that the Vice Chair, Councillor Neville Jones chair the meeting, this was approved by the Clerk.

CS33.18-19 APOLOGIES FOR ABSENCE

Apologies were received from Councillors Z Roddam and M Walton.

Councillor D Farry put apologies in for Councillor M Seymour however these could not be accepted as Members are required to submit their own apologies to the Clerk prior to the meeting.

CS34.18-19 MEMBERS DISPENSATION

There were no members dispensations in relation to any item of business on the agenda.

CS35.18-19 DECLARATIONS OF INTEREST

There were no declarations of interest.

CS36.18-19 PUBLIC PARTICIPATION

There were no members of the public present.

CS37.18-19 MINUTES

RESOLVED

That the minutes of the meeting held on 5th December 2018 be agreed as a true and accurate record.

CS38.18-19 SUB COMMITTEE MINUTES

RESOLVED

That the minutes of the following meeting be received:

Events Management Sub-Committee - 26th November 2018

CS39.18-19. ENVIRONMENT REPORT

Consideration was given to the report from the Works Manager.

In addition to the vandalism listed on the report, Councillor J Makepeace brought to members attention some damage caused to the wall of the brick bus shelter at the top of Dean Bank.

Councillor K Conroy queried if the installation of CCTV at the Town Hall complied with ICO.

The Clerk advised a policy will be brought to Council regarding the use of CCTV.

RESOLVED

That the report be received.

CS40.18-19 ALLOTMENTS REPORT

Consideration was given to the report from the Works Manager.

Councillor J Makepeace queried if Council had started to resolve the issues relating to East End Allotment Site and queried the protocol for dealing with issues on a self managed site.

The Clerk advised that an officer will look into this.

Councillor D Farry asked if the Mainsforth Row Allotment Site was under same agreement as Paxton Street and East End.

The Works Manager advised members that this site had a 15 year agreement and it was still in date, however the Clerk advised that all allotment agreements were to be brought in line.

RESOLVED

That the report be received.

CS41.18-19 HEALTH AND SAFETY INSPECTIONS REPORT

Consideration was given to the report from the Works Manager.

RESOLVED

That the report be received.

CS42.18-19 GRANTS OF GRAVE SPACE

RESOLVED

That the details of grave spaces issued, which were listed on the Agenda, be noted.

There being no further business the meeting was closed at 7.15pm

CERTIFIED AS A TRUE RECORD

CHAIR.....

DATE.....