



Ferryhill Town Council

Town Hall, Ferryhill, County Durham, DL17 8JL

Telephone: (01740) 652157

Website: <http://www.ferryhill.gov.uk>

Email: enquiries@ferryhill.gov.uk

Dear Councillor,

I Hereby Summon You to attend a **Meeting** of the **Corporate Governance Committee** at 6.00pm on **Tuesday, 26th September 2023**, which will be held at **Ferryhill Town Hall, Chapel Terrace, Ferryhill, Co Durham, DL17 8JL**

Dated

A handwritten signature in dark ink, appearing to read "Leanne", written over a faint, larger "Leanne" watermark.

Leeanne Owens
Town Clerk

Membership:

Councillors P Atkinson, K Conroy, D Farry, L Fellows, B Lamb, J Makepeace

AGENDA

1. **Appointment of Chair**
2. **Appointment of Vice-Chair**
3. **Apologies for Absence**
4. **Declarations of Interest**
To invite members to declare any interest they may have.
5. **Members' Dispensation**
To consider written requests for dispensations from members who have declared interests under Disclosable or Non-Disclosable Pecuniary Interests – Section 33 of the 2011 Localism Act.

6. **Public Participation (Subject to Public Participation Policy)**
Members of the public are permitted to make representations, ask questions and give evidence in respect of any item of business included in the agenda. Questions will not be received by the Council which are in furtherance of a person's individual circumstances or which are about a matter where there is a right of appeal to the courts, a tribunal or government minister. A question will not be received by the Council where the issue it concerns has been the subject of a decision of the Council in the last six months.
7. **Terms of Reference**
To consider and review the terms of reference of the Corporate Governance Committee
8. **Report from Internal Auditor**
To consider terms of reference for proposed audits.
9. **Policies due for renewal**
 1. Freedom of Information.
 2. Document Retention and Disposal.
 3. GDPR.
 4. Dealing with Abusive, Persistent or Vexatious Complaints.