

COMMUNITY SERVICES COMMITTEE

TERMS OF REFERENCE

Purpose:	To have overview of the of the Council's community services, including provision of allotments, parks, open spaces, car park, market, toilets and cemetery.
Membership:	10 Members of the Council
Quorum:	4 Members
Meetings:	4 scheduled meetings per year. Additional meetings may be held as required
Minutes	The minutes of the Committee are to be presented to the next ordinary meeting of the Council.

The remit of this Committee is to:

1. Oversee all of the Council's services to the community in accordance with the Town Council's Corporate Plan, including the formulation and implementation of plans to guide their future management and the recommendation and monitoring of budgets.
2. Oversee the provision, administration and maintenance of the council owned allotment sites in accordance with its statutory function, working with Allotment Associations where appropriate.
3. Monitor the town's footpath network and work with Durham County Council to facilitate improvements.
4. Encourage engagement where appropriate and practical with the community, interest groups and external bodies to assist in the conservation and enhancement of informal green spaces.
5. Monitor and maintain play areas and other formal and informal play provision, and walking routes, upgrading as appropriate.
6. Work with the Durham Constabulary and Durham County Council to facilitate the addressing of environmental issues across town council area, including dog fouling, littering and anti-social behaviour.
7. Co-ordinate Ferryhill in Bloom, Green Flag and entries to any other national or regional competitions.
8. Review provision of public toilets in Ferryhill.
9. Review the Council's Christmas Lighting provision and contracts.
10. Review and promote market provision in Ferryhill.

11. Work collaboratively with the local Police, where appropriate, to ensure that the community of Ferryhill remains a safe place to live, work and visit.
12. In respect of self-managed sites, to monitor compliance with Trustee Agreements and to arrange for the necessary action to be taken to address non-compliance.
13. To consider operational policies relating to the remit of the Committee