

FERRYHILL TOWN COUNCIL



POLICY

MARKET HEALTH AND SAFETY

1.0 POLICY

- 1.1 The Council recognises its responsibility to provide for the safety of any stallholder and/or person using the market or passing through its area.
- 1.2 Stall holders are responsible for the Health and Safety of themselves and any person they employ, whether paid or unpaid.
- 1.3 All registered stallholders are expected to comply with this policy and all associated legislation, instructions, standing orders and codes of practice.

2.0 OBJECTIVES

- 2.1 The Council will take all reasonable practicable measures to ensure that no injury is caused to any person as a result of market activities and in particular to provide for:-
 - a) A safe market trading area allowing access to the surrounding areas.
 - b) Safe plant and equipment.
 - c) Safe arrangement for the storage, handling, transport and use of materials and articles used in the market area.
 - d) A healthy market environment.
 - e) Sufficient information and instructions to stallholders to enable them to comply with this policy.

3. RESPONSIBILITIES

- 3.1 The Council will:-
 - a) Review the policy and its principles at intervals of not more than three years.
 - b) Provide the necessary resources to meet statutory requirements and to take all reasonable practicable measures necessary for the objectives to be achieved.
 - c) Liaise with the Local Environmental Health Authority and the Regional Health and Safety Executive to ensure that correct advice is given and assess any training needed.
- 3.2 The Council will also:-
 - a) Actively ensure the application and review of the policy.

- b) Ensure that all stallholders are made aware of their responsibilities under health and safety legislation.
- c) Monitor the implementations and achievement of the policy in respect of health and safety issues.
- d) Advise the relevant body or institution of the policy in respect of health and safety issues.
- e) Review the policy at the appropriate interval or sooner if circumstances warrant an earlier decision.

3.3 Registered Stallholders will:-

- a) Comply with health and safety legislation in respect of themselves, their employees and others who may be affected by their activities, including members of the public.
- b) Food traders must be registered with Durham County Council, where this is required by food hygiene legislation.
- c) All traders are personally responsible for ensuring that their pitches are kept clean and tidy throughout their attendance at the market.
- d) All traders are personally responsible for ensuring that all their rubbish is put into the appropriate skip (Council staff are only responsible for removing skips).
- e) A gap of 10 feet (3 metres) must be kept between rows of stalls to allow access by emergency vehicles in the event of an accident.
- f) Stall holders employing a staff of five or more must provide a health and safety policy to the satisfaction of the local authority
- g) No vehicles are allowed to move onto or off the market once it has opened until 3pm, unless specifically authorized by the Market Manager.
- h) All portable electrical generators must be placed in positions where:-
 - a. there is adequate natural ventilation.
 - b. the risk of interference from unauthorised persons is minimised (barriers may be required).
- i) Any spare supplies of petrol for generators must be:
 - a. kept to the minimum necessary.

- b. kept in suitable properly labelled containers.
 - c. stored in secure and well ventilated locations.
- j) All liquefied portable gas (LPG) cylinders must be:
- a. placed in positions where there is adequate natural ventilation.
 - b. secured against the risk of falling over in the event of accidental impact.
 - c. kept in a position where the risk of interference from unauthorized person is minimized (barriers may be required).
- k) Any traders using petrol or LPG (or any other dangerous or explosive substance) must have fire extinguishers of a suitable type readily available.
- l) Traders must report any accidents requiring first aid treatment and any near-miss incidents to the Market Manager.