

FERRYHILL TOWN COUNCIL



POLICY

FIRE SAFETY

Policy Statement:

The Town Council will ensure, so far as is reasonably practicable, that the risk from fire will be managed in compliance with all appropriate regulations.

Management of fire risks will be undertaken in such a way as to prevent injury or ill-health to employees, councillors and visitors who may be affected by the activities of the organisation.

Aims/Objectives:

- To ensure compliance with all relevant legislation.
- To ensure effective liaison with the local fire authority where appropriate.
- To undertake suitable and sufficient fire risk assessments of all premises and activities within premises.
- To identify and implement reasonably practicable control measures to control risks from fire.
- To conduct regular fire evacuation drills and testing of emergency equipment.
- To conduct regular fire safety inspections.

Responsibilities:

The Town Clerk or designated officer will ensure that:

- Appropriate policies, procedures and audit protocols are in place, implemented and reviewed.
- An appropriate system for carrying out fire risk assessments is in place.
- Action plans, fire precautions and evacuation procedures, resulting from fire risk assessments, are implemented and control measures for controlling the risk from fire are maintained.
- Regular inspections are carried out on control measures to ensure their continued effectiveness.
- Employees will ensure they participate as requested in the fire risk assessment process and will ensure they comply with the arrangements made to control risks from fire hazards.
- The Council will ensure that suitable and sufficient fire risk assessments are carried out on all premises and activities within the premises.